

## Continuing Education (CE)

### 1. How many CE hours am I required to complete each year?

As per the [College Policies](#)—Continuing Education Requirements – Annual CE Requirements: Therapeutic qualified, non-therapeutic qualified and non-practising registrants must complete at least 20 hours of continuing education credits each registration year (November 1st – October 31st). No more than 10 of the 20 hours of continuing education may be on subjects other than ocular health.

### 2. Where can I find “approved” continuing education courses?

Please refer to the [College Policies](#)

### 3. How do I self-record/self-report my CE hours?

**OE TRACKER** captures and stores continuing education attendance data for optometrists. The information is retained in the [Association of Regulatory Boards of Optometry \(ARBO\)](#) database and can be accessed by you and your licensing board.

- To Set up Your OE TRACKER Account. ([Click here](#))
  - To Login to your OE Tracker account. ([Click here](#))
  - To Use Your Mobile App to Track Your CE Credits. ([Click here](#))
1. 1. Click on “OE TRACKER Login”
  2. 2. Enter your Username and Password to log in to your account.
  3. 3. From your OE TRACKER home page choose “Submit credits into OE Tracker from CE Certificates”

### 4. What if I am unable to self-record/self-report online?

Please complete a [Continuing Education Record form](#), sign it, and submit it to the College office. Once you pay the administration fee the College will update your CE profile on your behalf.

It is important for optometrists to collect and file all CE certificates for the courses attended through the year, as evidence for the Registration Renewal/Continuing Education (CE) Audit occurring at the end of each year.

### 5. When does the CE period start and end for renewal purposes?

The continuing education period begins November 1 of each year, and goes until October 31 of the following year.

## 6. How do I obtain CE activity approval?

The College of Optometrists of BC (the “College”) has established the following process for the [approval of continuing education \(CE\) activities](#), which are not COPE approved.

Step 1: Submit CE Administrator Application Step 2: Activity planning Step 3:

Administrator submits the following Step 4: Administrator submits CE post-activity report.