



College of Speech and Hearing Health Professionals of British Columbia (CSHBC)

Requesting Additional Score Reports

October 8, 2020

Please follow these steps in order to request an additional score report be sent to CSHBC.

1. Sign in to your [ETS Account](#)
2. Once logged in, access the "MY Praxis® Home" page
 - a. Click "**Order Additional Score Reports**"



My Praxis® Home

Welcome

Use the links below to register for a *Praxis* test, access *Praxis* services, view important information, and manage your profile.



Modified Testing Procedures due to COVID-19

Due to COVID-19, test center rules have changed regarding your arrival at the test center, check-in and testing room reg. [the modified procedures and regulations.](#)

Upcoming Tests

Scores

- [View Current Test Scores](#)
- [Order Additional Score Reports](#)



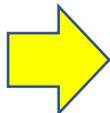
Registrations and Orders

- [Register for a Praxis Test](#)

3. On the "**Order Additional Score Reports**" page:
 - a. Select "**Send official scores to authorized...**"
 - b. Choose your test or "**Previously Reported Scores**"
 - c. Click "**Continue**"

(see the next page)

Order Additional Score Reports



Select Score Report Type

- Send official scores to authorized score recipients (you will automatically receive a copy of your score report, as a confirmation that your scores were sent as requested). Scores for a specific test will be sent to a recipient only if that recipient is eligible to receive those scores.
- Send previously reported scores to myself only

Choose a Test Date

Previously Reported Scores

If you would like to send your previously reported score reports to a score recipient please select "Previously Reported Scores" from the drop-down list.

Scores for a Future Test

When you register for a test, you are permitted to send free score reports to four agencies or institutions of your choice. If you want to send a score report to more than four agencies or institutions, or to an institution or agency not selected 3 days prior to your test date, you may request additional score recipients for a fee. Select your future scheduled test date from the drop-down list below to add additional score recipients to your order.

Test Date:



Once an order is placed it cannot be canceled, changed, or refunded.

Additional score reports for previously reported scores are issued within five calendar days for online and phone requests and seven business days for mailed or faxed requests. Additional score reports for future scheduled test dates are issued when your official scores are made available. See <https://www.ets.org/praxis/scores/get/> for the score reporting schedule.

Beginning October 6, 2017, additional score reports will be available online in your Praxis account for 10 years from the score report date. After 10 years, your score report will no longer be available. We recommend saving a copy of your score report for future reference.

[← Back to Home Page](#)



[Continue →](#)

4. On the **"Add a Score Recipient"** page:
 - a. Enter **"0725"** in the **"Find Your Score Recipient by Name or Code"** box and click **"Search"**.
 - b. CSHBC will appear as an option. Select **"CSHBC"**.
 - c. Click **"Continue"**

Add a Score Recipient



1. Tell Us Where to Send Your Scores

Find Your Score Recipient by Name or Code
Full or partial name or recipient code:

[Search](#)

Find Your Score Recipient by State or Agency
Country/Location:

State/Agency:

[Search](#)

2. Select Your Score Recipient

Select your score recipient by clicking its corresponding "Select" link below. Or modify your search above.

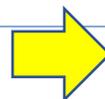
Search Results for

1 Result(s)



Score Recipient	Code
<input type="radio"/> CSHBC	CSHBC 900 - 200 GRANVILLE ST VANCOUVER, British Columbia V6C1S4

[← Skip](#)



[Continue →](#)



5. Review your order. Click "**Continue**" if everything is correct.

Test Information	Detail	Code	Additional Information	Action	Price
Ordered Service or Product	Score Report Information for Previously Reported Scores				
Your Score Report Copy	Your score report copy will be available online via your My Praxis® account				Free
Score Recipients	CSHBC 900 - 200 GRANVILLE ST VANCOUVER, 62 V6C1S4	0725		Remove	\$50
				Add Score Recipient	

Order Total

Fees:	\$50
Subtotal:	\$50
Tax:	\$0
Order Total:	\$50

[← Cancel Order](#)

[Continue →](#)

6. Proceed through the payment process in order to finalize the transaction.

Additional score reports ordered online are issued within **five calendar days** of purchase.