



<b>Policy Title:</b>  <b>Examination Requirements (Conditional Registrants)</b> <b>Applies to: Hearing Instrument Dispensing</b>	<b>Replaces former policy:</b> <input checked="" type="checkbox"/> Title: CSHBC RHIP (Conditional) Exam Requirements <input type="checkbox"/> N/A
	<b>Date Effective:</b> 2024-06-28
	<b>Last Update:</b> Select date
<b>Contact:</b> Name of Policy Owner	

## Policy Statement:

For Registrants of the Designated Health Profession of Hearing Instrument Dispensing (“Registrants”), the International Licensing Examination administered by the International Hearing Society (the “ILE Written Exam”) and the Hearing Instrument Dispensing Practical Examination administered by the College (the “Practical Exam”) are examinations approved by the Registration Committee.

When an individual becomes a Registrant in the registration class of Conditional (a “Conditional Registrant”), they become eligible to take the ILE Written Exam. The College notifies the International Hearing Society (IHS) of their eligibility, and the IHS then arranges for payment of fees and coordinates the ILE Written Exam date, time and location.

Once the ILE Written Exam has been completed, the College notifies the Conditional Registrant of their results. The Conditional Registrant must then submit the *Summary of RHIP (Conditional) Practicum Hours* form. The College will notify them when they are eligible to take the Practical Exam.

Further examination procedures are described in Appendices A and B.

### 1. Policy Rationale and Purpose:

This policy establishes eligibility and registration requirements for the International Licensing Examination and the Hearing Instrument Dispensing Practical Examination.

### 2. Policy Scope:

This policy applies to Registrants of the Designated Health Profession of Hearing Instrument Dispensing in the registration class of Conditional who are entering the profession for the first time or who are not currently registered to dispense hearing instruments in another regulated Canadian jurisdiction.



### 3. Legal Authority:

- *Health Professions Act*
- Speech and Hearing Health Professionals Regulation
- *Declaration on the Rights of Indigenous Peoples Act*
- CHCPBC Bylaws, Schedule 8, 4.0, 8.0 and 9.0

### 4. Key Partnerships:

- Douglas College, Coquitlam Campus
- International Hearing Society (IHS)

### 5. Definitions:

**ILE Written Exam** – The computer-based International Licensing Examination administered by the International Hearing Society; sometimes referred to as the “RHIP Written Exam” or the “HID Written Exam”

**Practical Exam** – The performance-based Hearing Instrument Dispensing Practical Examination administered by the College; sometimes referred to as the “RHIP Practical Exam,” the “HID Practical Exam” or the “CSHBC Practical Exam”

### 6. Process Check:

- Board Policy Framework
- Safe Spaces Playbook
- Other: Click or tap here to enter text.

### 7. Resources/References:

- Policy: Entry-to-Practice Examination Requirements
- Policy: RHIP - Practicum Requirements (Conditional Registrants)
- Summary of RHIP (Conditional) Practicum Hours



<b>Reviewed by the Board on:</b>		Select date	<input checked="" type="checkbox"/> N/A
<b>Reviewed by the Registrar/Deputy Registrar on:</b>		Select date	<input type="checkbox"/> N/A
<b>Date Approved</b> Select date	<b>Approved By</b> <input type="checkbox"/> Board <input type="checkbox"/> Committee ( <i>Name of Committee</i> ) OR Name <i>Full Name</i> Title <i>Title</i>		
<b>Date Effective</b> Select date	<b>Revision history</b>	<b>Last Updated:</b>	Select date
<b>Next Review</b> Select date		<b>Previous Update:</b>	Select date
<b>Drafted by:</b>		Name <i>Name</i>	Title <i>Title</i>



# Appendices

## Appendix A

### Hearing Instrument Dispensing Practical Examination

The Practical Exam is typically held twice annually, in the spring and in the fall. Practical Exam dates are published on the College's website. Fees payable to the College for the Practical Exam are due at least two weeks prior to the date of the examination.

During the Practical Exam, Conditional Registrants will be required to demonstrate entry-level, practice-specific knowledge and skills, including in the core competency areas of assessment, hearing aid fitting and verification, Red Flags, and safe earmold impression-taking techniques, in accordance with the Practice Standards and Practice Guidelines established by the Quality Assurance & Professional Practice (QAPP) Committee. The examination is approximately four hours in length.

Examiners for the Practical Exam are designated by the Registration Committee. In each examination session, there is a minimum of three examiners — all of whom must be Registrants of the Designated Health Profession of Hearing Instrument Dispensing in the registration class of Full. Every effort will be made to ensure no prior relationship exists between an examiner and any Conditional Registrant, to avoid apparent or actual bias. Both the examiner and the Conditional Registrant are required to advise the College of any previous or current relationship prior to commencement of the examination.

#### Examination day requirements

Conditional Registrants are provided with a list of materials and supplies they must bring to the examination, including B.C. or Canadian government-issued photo identification.

Additionally, a Conditional Registrant is required to bring a volunteer who will act as their test subject for demonstration of core competencies. The volunteer must:

- Be aged 18 or older,
- Present their ID,
- Agree to sign a waiver, and
- Be able to understand instructions in English.

A volunteer must *not*:



- Be the Conditional Registrant's employer or supervisor;
- Be a current Registrant of any of the Designated Health Professions of Audiology, Hearing Instrument Dispensing or Speech-Language Pathology;
- Be a current Applicant to any of the Designated Health Professions of Audiology, Hearing Instrument Dispensing or Speech-Language Pathology.

It is the Conditional Registrant's responsibility to ensure the volunteer's ear canals are free of cerumen and/or pathology prior to the date of the Practical Exam.

Failure to bring a volunteer will likely result in the Conditional Registrant being unable to complete sections of the exam. (No volunteers will be provided.)

### Passing the examination

To pass the Practical Exam, two conditions must be met:

1. A Conditional Registrant must pass *all four* sections of the examination. If they are unsuccessful in one or more sections, they will be required to retake the entire examination.
2. A Conditional Registrant must attain an overall standard score of 500 or more. A standard score that is less than 500 will result in failure and will necessitate a retake of the entire examination.



## Appendix B

### Examination Retakes

A Conditional Registrant who fails the ILE Written Exam may schedule a retake of the examination through IHS.

A Conditional Registrant who fails the Practical Exam will be offered a space at the next sitting of the examination. They must continue to work under general supervision until the examination is successfully completed.

Retakes are offered in accordance with the maximum number of attempts and the timelines for examination completion outlined in the Entry-to-Practice Examinations policy. Partial retakes are not permitted; a Conditional Registrant must take an examination in its entirety each time they attempt it.