



Policy Title: Examinations - Standard Attempts Exceeded Applies to: Opticianry	Replaces former policy: <input checked="" type="checkbox"/> Title: COBC Registration Policy <input type="checkbox"/> N/A
	Date Effective: 2024-06-28
	Last Update: 2024-02-08
Contact: Name of Policy Owner	

Policy Statement:

After a third failed attempt at either or both of the National Licensing Examinations, an Examination Candidate for the Designated Health Profession of Opticianry (a “Candidate”) who wishes to make further attempts at the Examination(s) is required to develop a personal upgrading plan. In this plan, the Candidate must identify the areas in which they need to improve, based on their Examination marks, along with any materials, courses and/or strategies that will support that improvement. They must also select a supervisor or mentor to provide guidance and oversight to their upgrading. The plan must be reviewed and approved by the Registration Committee.

Once the Candidate has fulfilled the requirements of their plan, their supervisor/mentor must provide the College with a written report that includes the following information:

- A list of competencies developed, and a description of how the Candidate has developed those competencies during the period.
- Confirmation that the upgrading plan has been completed as agreed upon.
- An indication that the Candidate is, in the supervisor’s/mentor’s opinion, sufficiently prepared to attempt the Examination(s) again.

The Document Assessment Fee applies.

1. Policy Rationale and Purpose:

The National Alliance of Canadian Optician Regulators (NACOR) administers the National Licensing Examinations. NACOR requires that provincial opticianry regulators set eligibility requirements for the Examinations, as well as requirements for Candidates who exceed the standard number of Examination attempts (i.e., three). It is also the responsibility of the provincial opticianry regulator to approve a suitable upgrading plan for a Candidate who wishes to challenge the Examination(s) for a fourth time. This policy sets the requirements for eligibility and upgrading, where applicable, in partnership with NACOR and with respect to the Mutual Recognition



Agreement Among Opticianry Regulators.

2. Policy Scope:

This policy applies to current and future Examination Candidates for the Designated Health Profession of Opticianry who have failed one or both of the National Licensing Examinations three times.

3. Legal Authority:

- *Health Professions Act*
- CHCPBC Bylaws, Schedule 4
- Mutual Recognition Agreement Among Opticianry Regulators

4. Key Partnerships:

- National Alliance of Canadian Optician Regulators (NACOR)

5. Definitions:

National Licensing Examinations – The Optical Sciences 1 (Eyeglasses) and 2 (Advanced Practice – Contact Lens) Examinations administered by NACOR on behalf of provincial opticianry regulators across Canada

Examination Candidate – A person who has applied to NACOR to sit the National Licensing Examination(s)

6. Process Check:

- Board Policy Framework
- Safe Spaces Playbook
- Other: Click or tap here to enter text.

7. Resources/References:

- Fillable Upgrading Plan Template
- [NACOR Candidate's Examination Handbook](#)



Reviewed by the Board on:		Select date	<input checked="" type="checkbox"/> N/A
Reviewed by the Registrar/Deputy Registrar on:		Select date	<input type="checkbox"/> N/A
Date Approved Select date	Approved By <input type="checkbox"/> Board <input type="checkbox"/> Committee (<i>Name of Committee</i>) OR Name <i>Full Name</i> Title <i>Title</i>		
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Drafted by:		Name <i>Name</i>	Title <i>Title</i>