



Policy Title: Revocation of Registration	Replaces former policy: <input checked="" type="checkbox"/> Title: COTBC Revocation of Registration <input type="checkbox"/> N/A
Applies to: Occupational Therapy	Date Effective: 2024-06-28
	Last Update: Select date
Contact: Name of Policy Owner	

Policy Statement:

A Registrant of the Designated Health Profession of Occupational Therapy (a “Registrant”) who does not maintain their registration in good standing will have their registration revoked.

Good standing is maintained by ensuring that all required registration renewal documentation is provided to the College by the renewal deadline and that payment of all fees — and penalties, if required — has been received.

Notification

A Registrant will be notified in writing of a pending revocation of their registration, at which point they will have 14 days to bring their registration into good standing.

If registration is revoked, the Registrant will be notified in writing, by registered mail. The conditions for reinstatement will be provided.

1. Policy Rationale and Purpose:

This policy outlines how good standing can be maintained and provides guidance relating to revocation of registration.

2. Policy Scope:

This policy applies to Registrants of the Designated Health Profession of Occupational Therapy.

3. Legal Authority:

- CHCPBC Bylaws, Schedule 3, 7.3



4. Key Partnerships:

N/A

5. Definitions:

N/A

6. Process Check:

- Board Policy Framework
- Safe Spaces Playbook
- Other: Click or tap here to enter text.

7. Resources/References:

N/A

Reviewed by the Board on:		Select date	<input type="checkbox"/> N/A
Reviewed by the Registrar/Deputy Registrar on:		Select date	<input type="checkbox"/> N/A
Date Approved Select date	Approved By <input type="checkbox"/> Board <input type="checkbox"/> Committee (<i>Name of Committee</i>) OR Name <i>Full Name</i> Title <i>Title</i>		
Date Effective Select date	Revision history	Last Updated:	Select date
Next Review Select date		Previous Update:	Select date
Drafted by: Name <i>Name</i>		Title <i>Title</i>	