



# Chronicle

College of Psychologists of British Columbia

NEWS AND INFORMATION FROM THE COLLEGE OF PSYCHOLOGISTS

Fall 2014

## Letter from the Chair of the Board

Dear Colleagues,

The Board of the College wants to recognize the amount of thoughtful time and effort that went into developing, preparing and shepherding the new bylaws through to enactment on September 1, 2014.

Thank you to the staff of the College, and the many committee members who have, over the years, invested hours of thought into rewriting the bylaws. Our appreciation also goes to Mr. Jason Herbert, LL.B. for his erudite legal writing and guidance throughout this process.

This is the first significant bylaw change since our original set of bylaws under the *Health Professions Act* was approved in February of 2002. It has been on the Board and Registration Committee agenda for over four years and it is very gratifying to have the changes firmly on the books. We have previously highlighted the content of the bylaw changes, which pertain both to a "modernizing" of the language and procedures of the general bylaws, incorporating well-established requirements (such as appointment of a professional executor) in the bylaws, as well as to the introduction of several new classes of registration in the completely rewritten Part 4. Registrants may remember that the impetus for changes to the registration classes stems all the way back to 2001, with the recommendation of the Health Professions Council to remove the exemptions from the *Psychologists Regulation*. Talks remain underway with school psychologists through their professional association. In addition,

government (the Ministries of Health and Education) has indicated its support of moving forward on removal of the exemption for school psychologists.

There are two matters contained within the Bylaws that, as a careful read through will confirm, have not yet been implemented. The first is the matter of certification for the reserved action of diagnosis. As the *Psychologists Regulation* has not yet been amended, and we have not yet been granted this reserved action, Schedule L remains in draft form and will not be posted until we are at a further stage in this process. That said, registrants are reminded that the scope of practice as defined in the Regulation, already includes diagnosis as within the scope of psychology practice. The key point for current registrants is compliance with the *Code of Conduct* and only providing those services within the scope of practice for which one has the requisite competence. Registrants are encouraged to familiarize themselves with the revised *Code of Conduct*, as this is the document which provides the standards of conduct expected of registrants, and the standard by which allegations of incompetence or misconduct will be evaluated.

Included with this issue of the Chronicle is the NOTICE OF ELECTIONS and excerpts of College bylaws relating to elections and eligibility. Ending a second term at the end of December are two board members: Leora Kuttner, Ph.D., R.Psych. and myself. Leora has provided a strong and steady presence during

her six years on the Board, which followed her tenure on the Quality Assurance Committee. Leora's active clinical practice in concert with her regulatory experience informed the depth and relevance of her contributions to the Board. She will be sorely missed although we are confident she will continue to be actively engaged with the College, in particular on regulatory matters relating to the integration of psychology into primary and collaborative care. I have enjoyed my years on the Board and look forward to finding other ways to stay involved in professional regulation of our profession.

All eligible registrants are encouraged to consider running for the Board or submitting a letter of interest with regard to any College committee. There is a considerable time commitment involved, but it is well rewarded by the engagement with professional colleagues and our very competent staff.

All registrants are encouraged to give serious thought to how they can be involved in the very important issues on the College table, including challenges to professional regulation in light of public policy shifts including mobility and collaborative care.

Among the other major projects reported on in this issue of the Chronicle are the following: new legislation related to use of email, timing of the planned continuing competency workshop, a Supreme Court rule change regarding the audio taping of independent  
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## COLLEGE BOARD

Michael F. Elterman, *R.Psych.*

Henry Harder, *R.Psych.*

Jenelle Hynes, *Public Member*

Russell King, *R.Psych.*

Leora Kuttner, *R.Psych.*

Marlene Moretti, *R.Psych.*

J. Dean Readman, *Public Member*

Lisa Seed, *Public Member*

Hendre Viljoen, *R.Psych.*

## Letter from the Chair of the Board

medical examinations, the Vancouver Coastal Health Authority's family involvement policy, updates on online renewal and renewal policies for 2015, update on the Health Profession Regulators of BC organization and their activities, information on projects being undertaken by the Association of Canadian Psychology Regulatory Organizations (of which our Registrar is vice-chair); recognition of foreign credentials, legislative changes related to assessments of incapability; Notice of Board election and nomination forms; business names; and a listing of new registrants added to the register since the last Chronicle in April 2014.

On October 6, 2014 College staff and board members from the various BC health regulatory organizations, including the College of Psychologists attended a full day workshop hosted by the Health Profession Regulators of BC. The day focused on the changing context of self-regulation, included presentations by health policy experts and provided an opportunity for regulators to discuss current and future challenges in health regulation.

A keynote address was provided by Steven Lewis titled "The World Has Changed. Can

Regulation Keep up?". Among his key points was that professional regulation came of age in an era where the challenges to regulation were of a different nature than they are today: "The biggest challenges were quackery, safety, and the absence of anything resembling consistent standards in education and practice". He made the point that by comparison, the current context has a much better trained workforce, increased sophistication of regulatory regimes, and advances in technology and yet, he noted, that this stands in contrast to the mediocrity of health care in Canada. His talk was well received and was experienced by many as a call to action for major regulatory reform on the part of the regulators themselves. In the afternoon, Irwin Fefergrad, the registrar of the College of Dental Surgeons of Ontario, gave a presentation on an initiative of a number of Ontario Colleges on issues of regulatory transparency. Among his points was the need for a rethinking of what the public is entitled to know about complaints.

Our College Board will be putting its attention to the public policy trends and practices in this area. The context is a challenging one. Our profession has a long tradition of holding the principle of confidentiality to a very high standard. The issue of what the public expects to know (and what the public is

increasingly entitled to know) about regulatory information is front and centre. The College has kept registrants informed about the HPRBC position on publication of complaint and discipline matters and a copy of this policy, which the College Board has endorsed, is on the registrant portal. As we engage in the discussions on how we appropriately meet changing expectations and entitlements about the information provided to the public, registrants must keep themselves up to date on the issues. This is key. The College remains committed and legally obliged to safeguard the privacy rights of registrants through the complaint investigation process. The laws and expectations around us are changing. Being well informed on the issues is the objective of the Board as we move towards some necessary changes and shifts in this regard. Such changes are not exclusive to the regulators. Registrants are (and must be) aware of challenges to previously assumed protection of case notes and other clinical materials. These challenges are not likely to abate, but will very likely increase, and thus the prioritization of these issues for the Board.

Respectfully yours,

Russell King, Psy.D., R.Psych.  
Chair of the Board

### Association of Canadian Psychology Regulatory Organizations (ACPRO) and Work on a National Standard for Registration as a Psychologist in Canada

ACPRO has completed two major projects which each have assisted in laying the foundation for the current project of developing a national standard for registration as a psychologist in Canada. A subcommittee of ACPRO, is well on its way to developing a draft document for review by all the jurisdictions at their November meeting in Montreal. It is recognized that there are some differences across jurisdictions in terms of the scope and particulars of provincial legislation.

The findings of the second ACPRO report, completed by our registrant, Dr. Janet Strayer, Professor Emerita at SFU, emphasized important areas of significant overlap among most of the Canadian jurisdictions. The College will keep registrants apprised of developments with ACPRO.

## New legislation relating to use of email.

The College is sensitive to conserving both cost and resources by increasing reliance on emailing general informational notices to registrants where appropriate. As an example, the Chronicle newsletter is now delivered via email to registrants. The College has obtained legal consultation to ensure that the new Federal legislation (Canadian Anti-Spam legislation, CASL) will not curtail our ability to continue in this direction. Almost all emails from the College to registrants provide basic information about regulatory processes such as renewal, Criminal Record checks, and the like. If any registrant has any question or concerns in this regard, please send an email to [feedback@collegeofpsychologists.bc.ca](mailto:feedback@collegeofpsychologists.bc.ca).

## Recording Independent Medical Examinations

The Trial Lawyers Association of British Columbia is proposing a rule change to permit a person who is being examined under Rule 7-6 to audio record the examination. The Supreme Court Rules Revision Committee has invited comments on this issue. Specifically, should Rule 7-6 be amended to permit the party being examined under that rule the right to audio record the examination? Comments should be sent by mail to Ms. Jill Leacock, Secretary, Rules Revision Committee, The Supreme Court of British Columbia, 800 Smithe Street, Vancouver, BC, V6Z 2E1 or by email to [Jill.Leacock@courts.gov.bc.ca](mailto:Jill.Leacock@courts.gov.bc.ca). The deadline is October 31, 2014. A copy of this request may be found on the College's website under Registrants/Announcements.

RECOMMENDATION TO REGISTRANTS: In the event that any person being assessed by you elects to tape the assessment, the College recommends that you make your own audiotape at the same time.

## COLLEGE BYLAWS

The College bylaws were amended on September 1, 2014.

Amendments included changes and additions to the Code of Conduct.

All registrants were mailed a copy of the new Code and bylaws. Schedules to the bylaws are available on the College website.

## Continuing Competency Workshop - New Timing

Plans continue to unfold for the Quality Assurance Committee's custom-designed registrant workshop. Because of the September 1, 2014 bylaw implementation date, and the demands on resources and flurry of necessary activity that required, it became necessary to defer the launch of the workshop until Spring/Summer 2015. The workshop will be offered a minimum of two times, at least once each in Vancouver and Victoria. Depending on the number of attendees in 2015 and other logistics, the College will attempt to accommodate the largest number of interested registrants. Completion of the workshop will meet the continuing competency requirement for the year in which it is completed and it may be banked for the following year.

The Committee will also accommodate any reasonable request from registrants who relied upon the previously announced Summer 2014 timing of the workshop in their continuing competency activity planning. There still remains time to fulfill the requirements for the 2014 year [Continuing Competency requirements can be found here: <http://www.collegeofpsychologists.bc.ca/continuing.php>.]

As a reminder, the planned workshop has three components:

1. Readings and self-assessment to be completed prior to the workshop
2. Attendance at the workshop itself
3. Completion of post-workshop reading and an online quiz.

In order to make the workshop as useful to registrants as possible, we continue to encourage registrants to provide input with regard to topics to be covered by emailing: ([feedback@collegeofpsychologists.bc.ca](mailto:feedback@collegeofpsychologists.bc.ca)) and to do so in the context of the following key objectives for the workshop:

1. Ensuring registrants are aware of regulatory documents and obligations.
2. Enhancing registrant understanding of changes in clinical practice in the context of collaborative care and the current healthcare climate.
3. Sharing the cumulative wisdom of the Inquiry Committee and translating that wisdom into best practice.

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## New Bylaws, New Language

All registrants need to inform themselves of the new classes of registration introduced with the enactment of our new bylaws and new language and titles used to describe the various classes. Limitations on registration are now defined by registration class and the term "Limited Register" is no longer used. Please take a moment to review the descriptions of our current classes of registration and the corresponding limitations and titles associated with them.

### Classes of Registration:

- 1. Registered Psychologist registration** - registration typically at the doctoral level of training with registrants in this class self-declaring various area(s) of competence and clinical practice. The vast majority of College registrants are in this class of registration. There are no prescribed limitations on practice in this class except as otherwise imposed by the Inquiry or Discipline Committees. A registered psychologist registrant may use the titles "psychologist" and "registered psychologist" and the abbreviation "R.Psych."
- 2. Associate Psychologist (corrections)** - registration for individuals working exclusively in a correctional setting with a practice in the area of correctional psychology. An associate psychologist (corrections) registrant may use the titles "associate psychologist (corrections)" or an "associate psychologist in corrections psychology".
- 3. Grandparented registration** - registration for individuals with any limitations, restrictions and conditions on their practice of psychology from prior to September 1, 2014 which continue into this new class of registration. A grandparented registrant is entitled to call themselves a "grandparented psychologist" or a "psychologist (with limitations)".
- 4. Psychology Assistant registration** - registration for individuals providing specific psychological services under the complete supervision of registrant approved by the College. A psychology assistant registrant is entitled to call themselves a "psychology assistant".
- 5. Temporary (supervised) registration** - registration granted by a decision of the registration committee to individuals who meet the criteria for Registered Psychologist registration (as established in bylaw section 44(1)(a) and (b)) but have not completed the required registration examinations or individuals who are applying for renewal or reinstatement and have undertaken to complete outstanding continuing competency and quality assurance requirements. These registrants provide services under the supervision of an approved registrant of the College. A temporary (supervised) registrant is entitled to call themselves a "supervised psychologist" or a "registered supervised psychologist".
- 6. Temporary (visitor) registration** - a class of registration for individuals registered for the practice of psychology in another jurisdiction who come to British Columbia to provide psychological services for a very short (typically two weeks or less) period and for a specific purpose (such as providing expert witness testimony). A temporary (visitor) registrant may only use the titles "visiting psychologist" and "registered visiting psychologist".
- 7. Non-Practicing registration** - a class of registration for individuals currently not practicing in British Columbia as they are: on medical or parental leave, live out of province and are registered elsewhere for active practice, or are completely retired from psychology practice. A non-practicing registrant must indicate that they are non-practising by placing "non-practising", "retired" or "out of province" after their title (e.g., Registered Psychologist (Retired) or Registered Psychologist (Out of Province)).

### Registration Status:

**In addition to the limitations associated with the various classes of registration described to the left, some individuals have additional limitations as per the College's Inquiry or Discipline Committee.**

### These limitations are described below:

*Limitations - Inquiry Committee:* Limitations as per the Inquiry Committee. Individuals with this status designation are registered for active practice with specific limitations or restrictions on their practice as a means of resolving issues identified in an investigation raised by a public complaint or an investigation raised by motion of the Inquiry Committee.

*Suspended:* This designation refers to individuals who are suspended from practicing psychology for a period of time and until further notice, either by consent in the face of a complaint investigation or pending a hearing, or through terms imposed by the Inquiry or Discipline Committee.

*Limitations - Other:* This designation refers to individuals with limitations on their practice not covered in the descriptions above. Please contact the College for more information.

# Paperless Renewal

Renewal 2014 was our first paperless renewal and all went smoothly. Renewal for 2015 will also be paperless. All renewing registrants must submit an online renewal form. No paper forms will be made available.

Reminders: In order for your renewal to be complete we require **both** payment and online form. The completed online form can be printed, by you, for your records. You do not have to send a copy of your completed form via regular mail or fax unless you are attempting to correct an error, in which case please clearly indicate the information you wish to correct and initial it.

Please ensure that the College has your current email address as we will be using email to send notices, reminders and other renewal information. If you are unsure which email address you previously provided to us, please contact the College office or log into the registrant portal to check this information and provide us with a new one if you wish to change it. Click here to link to the registrant portal: <http://www.collegeofpsychologists.bc.ca/registrants/>

The College does not accept credit card payments, however, if you do not wish to pay online through your bank you may still submit

a cheque or money order which we will then match to your submitted online form.

We look forward to another paperless renewal for the 2015 practice year. Your online form and payment must be received by the College on or before December 31, 2014. Renewal instructions and invoice will be **emailed** by the third week in November. If you have not received your instructions for renewal by November 21, 2014, please consult the College website for instructions or call the College office at 604-736-6164.

## Vancouver Coastal Health Family Involvement Policy

Vancouver Coastal Health (VCH) has changed its *Family Involvement* policy. VCH adapted its policy to align with its understanding of privacy legislation. The foundation of the policy is that health professionals share information on a "need to know" basis for continuity of client care. The policy supports family involvement where appropriate, recognizing that it can greatly improve client outcomes. Health profession regulators ([www.bchealthregulators.ca](http://www.bchealthregulators.ca)) reviewed the policy with VCH. In doing so, all agreed that health professionals' decision-making must be framed by the best interest of clients. Further, health professionals have different levels of expertise in deciding the benefit to a client and the appropriateness of family involvement.

The policy does not affect health professionals' responsibilities to:

1. Adhere to Codes of Conduct,
2. Abide by the highest standards of practice, and
3. Work respectfully and collaboratively.

If you would like to discuss the policy changes and what they mean for your practice, contact the College's practice support service by leaving a message at option "4" or by email at: [practicesupport@collegeofpsychologists.bc.ca](mailto:practicesupport@collegeofpsychologists.bc.ca).

## Professional Executor

Per the new bylaw section 51 (2)(d), this renewal all registrants will be required to provide a declaration that they have appointed and so informed the College of the name of a professional executor for practice records under their primary control and/or the name of an institutional contact for practice records located in an institution. The information you previously provided the College in this regard will be included on your renewal form for your review and updating. Prior to renewal, registrants should confirm with their professional executor that they continue to remain willing to serve in that capacity.

## Recognition of Foreign Qualifications

On July 11, 2014 the Forum of Labour Market Ministers (FLMM) designated the profession of Psychology as part of the third set of target occupations to begin working on implementing the *Pan-Canadian Framework for the Assessment and Recognition of Foreign Qualifications* (the *Framework*).

Work on the *Framework* has been underway since 2009 when foreign qualifications recognition was identified as a priority by the Forum of Labour Market Ministers. To support the implementation of the *Framework*, a federal, provincial and territorial working group, the Foreign Qualifications Recognition Working Group (FQRWG) was established.

Since the *Framework* was released, the FQRWG has focused on working with national associations of regulators in the following 14 target occupations: Architects; Engineers; Financial Auditors and Accountants; Medical Laboratory Technologists; Occupational Therapists; Pharmacists; Physiotherapists; and Registered Nurses. In 2012, a second set of six target occupations was selected: Dentists; Engineering Technicians; Licensed Practical Nurses; Medical Radiation Technologists; Physicians; and Teachers K-12. In July 2014, a third set of target occupations, which includes Psychology, was announced. These are: Audiologists and Speech Language Pathologists, Lawyers, Psychologists, Geoscientists, Midwives, Trades: Welders, Carpenters, Heavy Duty Equipment Technicians, Electricians (construction and industrial), Heavy Equipment Operators.

### ONLINE RENEWAL

Renew and pay online. Online renewal and payment instructions will be sent to all registrants. No paper renewal forms will be available. The renewal deadline is December 31, 2014. Please contact the College or consult the website if you have not received your renewal instructions by November 21, 2014.

### UPCOMING BOARD MEETING DATES

November 28, 2014  
January 30, 2015  
March 27, 2015  
May 28, 2015  
July 24, 2015



# The Health Profession Regulators of BC

We are pleased to provide an update to the College's continued participation and involvement with the Health Profession Regulators of BC (HPRBC), the organization of all the health regulatory colleges under the *Health Professions Act*, along with the BC College of Social Workers. Our Registrar serves on the executive committee of this important organization, and the Deputy Registrar co-chairs the subcommittee on Quality Assurance. Here are some important highlights from the past year:

## Final Report on the Health Professions Review Board from the perspective of the health colleges

A final report on the Health Professions Review Board (HPRB) was approved by the HPRBC this summer. The comprehensive review and subsequent report was completed by Circle Square Solutions at the request of HPRBC. George Abbott, who was the Minister of Health responsible for the introduction of the HPRB in 2009, is the head of Circle Square Solutions and was heavily engaged in this consultation. A copy of this report is available via the registrant portal on the website.

## HPRBC Public Awareness Campaign Phase 2

The College of Psychologists of BC is pleased to continue its participation in the public awareness campaign "Care Safe Trust". There is a public service announcement that will be shown over the next twelve months on Global TV. Click here to see a clip of the public service announcement: <https://vimeo.com/105788924>

In addition to the public service announcement, installation of bus shelter ads will run September 15 until October 12 at 70 locations; Digital ads on Facebook, Google AdWords and Linked In will run October thru February; Social media will be set up on Twitter and blog postings starting October thru February.

## Education Days

Among the activities of HPRBC has been a number of Education Days for College Registrars and Staff. Last year Education Days were held on the important topics of Complaint Investigations and Registration Procedures. These education days provide a unique opportunity for constructive sharing and information exchange between the Colleges. On October 6 the HPRBC sponsored a full day workshop for College Staff and Board members on trends in professional regulation, including a keynote address from Stephen Lewis. Following on the success of previous workshops focusing on complaints and registration, on November 5th another Education Day for College staff is planned on the topic of Quality Assurance.

## Pamphlet for Registrants Use

A new pamphlet on the importance of seeking services from regulated health professionals, has been prepared for registrants to provide to clients/patients the theme of the Public Awareness Campaign initiated by HPRBC. This pamphlet may be found and downloaded by accessing the registrant portal on the College's website and through the following link: <http://www.collegeofpsychologists.bc.ca/registrants/>

## Listing of New Registrants

The College was pleased to add the following names to the College Register since publication of the last edition of the *Chronicle*:

Ambrose, Holly Nadine, Ph.D., R.Psych.	Karim, Natasha, M.A., R.Psych.	Papile, Chiara, Ph.D., R.Psych.
Atwal, Sandeep, Psy.D., R.Psych.	Klaassen, Derrick Wayne, Ph.D., R.Psych.	Sandhu, Vaneeta, Psy.D., R.Psych.
Barrie, Jennifer Nicole, Ph.D., R.Psych.	Kovacs, Stephanie Andrea, Ph.D., R.Psych.	Schmidt, Sarah Alexandra, Ph.D., R.Psych.
Boyle, Andrea Michelle, Ph.D., R.Psych.	Kruse, Joshua Michael, Ph.D., R.Psych.	Sekhon, Rose, Ph.D., R.Psych.
Cloth, Allison Hope, Ph.D., R.Psych.	Marchal, Stephanie, Psy.D., R.Psych.	Soltys, Annette Michelle, Psy.D., R.Psych.
Coupland, Ruth Louise, Ph.D., R.Psych.	McLawsen, Julia Elizabeth, Ph.D., R.Psych.	Stevens, Alison Mary, Ph.D., R.Psych.
Dokis, Daphné, Ph.D., R.Psych.	McManus, Kelly Ann, Ph.D., R.Psych.	Utendale, William T., Ph.D., R.Psych.
Howell-Jones, Gail, Ph.D., R.Psych.	Meachen, Sarah-Jane, Ph.D., R.Psych.	Wong, Amy, Psy.D. R.Psych.
Janzen, Gina D., Ph.D., R.Psych.	Morris, Jodi Eileen, Ph.D., R.Psych.	Zwicker, Amy, Ph.D., R.Psych.
Johnston, Dawn Nicole, Ph.D., R.Psych.	Olson, Trevor Ole, Ph.D., R.Psych.	

## BYLAWS: LOOKING FOR SCHEDULES L and H.2?

Please note that the new bylaw section 53 regarding certification of eligible registrants for diagnosis and sections 44 (1)(c), 45 (1)(b), 47 (1)(b) regarding the completion of a minimum number of hours of post-degree supervised practice for applicants, have not yet been brought into force. Registrants and applicants can be assured that when the Board is prepared to enact these sections, proper notice and detailed information will be provided in advance.

## Business Names

The College regularly receives requests to approve registrant company names. Most registrants select straightforward business names that include their first and last names (e.g., "Mary A. Smith Psychological Services, Inc.") or location (e.g., "Maple Ridge Psychological Services, Inc."). The College

continues to receive requests from registrants wanting to use the words "psychology" or "psychological" in conjunction with non-neutral descriptors that are inconsistent with the *Code of Conduct*. We strongly recommend that registrants carefully review Code section 10.19 "Use of restricted title in company or

business name" prior to submitting a request for approval of a company name. It is further recommended that registrants wait until they receive approval prior to preparing a website or other advertising materials that will include the company name.

# Incapacity and Meeting with Interested Registrants

The College held a meeting in August with about 20 registrants who currently perform incapacity assessments as part of their scope of psychology practice. The purpose of the meeting was to highlight pending changes to the *Adult Guardianship Act* and the *Justice Statutes Amendment Act* which come into force Dec. 1, 2014 and to gain insights, input and comment from registrants regarding these assessments. The College was delighted with the attendance and the high level of engagement. It appears that very few registrants conduct these assessments but the level of general interest from other registrants was of note. This suggests that some of the issues which arise in the context of incapacity also arise in other work. The discussion at the meeting was very lively and productive and the College will continue to keep all registrants informed as these new legislative changes are enacted. Below is a statement from the Ministry of Health with regard to the upcoming changes to legislation .

## Upcoming Changes to the Certificate of Incapability Process under Part 2.1 of the Adult Guardianship Act:

*Health authorities issue certificates of incapability (a quasi-judicial process) for adults whom they find to be incapable of managing finances and where the adult does not have an appointed substitute decision maker for managing finances or the substitute is not complying with their duties. Certificates of incapability are typically issued on the basis of a medical examination and an assessment of the adult's functioning with respect to financial decision making. Issuing a certificate of incapability is a significant decision because it results in a loss of independence and autonomy for the adult, as the Public Guardian and Trustee becomes Committee of Estate/Statutory Property Guardian to manage the adult's finances.*

*The Certificate of Incapability process under the Patients Property Act was investigated by the Ombudsperson in her February 2013 report "No Longer Your Decision: British Columbia's Process for Appointing the Public Guardian and Trustee to Manage the Financial Affairs of Incapable Adults". The Ombudsperson made 28 recommendations directed at health authorities, the Public Guardian and Trustee of BC, the Ministry of Justice, and the Ministry of Health to enhance the fairness of the process of issuing certificates of incapability. Many of the recommended changes will be brought into force on December 1, 2014 under Part 2.1 of the Adult Guardianship Act and Regulations. The new framework will provide significant procedural protections for the adult, including enhanced notifications, standards for conducting assessments, and clarity on what factors must be considered prior to issuing a certificate of incapability. As part of the new legislative framework, the Statutory Property Guardianship Regulation sets out which health care providers are qualified to conduct the functional component of the assessment to determine incapability for managing financial affairs, in addition to physicians. Several disciplines are listed as health care providers that may be qualified, and include registered social workers, registered nurses and nurse practitioners, registered psychiatric nurses, registered occupational therapists, and registered psychologists, provided they meet the standards, limits and conditions set by their respective regulatory colleges.*

## BOARD ELECTIONS

A Notice of Elections has been posted on the registrant portal and is included as part of this issue of the Chronicle. Please review the revised Bylaws including the eligibility requirements for nominating a registrant for election to the Board, and for running for election. Excerpts from the bylaws are included on the Notice of Elections form. Please also read the Letter from the Chair in this issue, and his discussion of the importance of registrant involvement with the College.

## NOMINATION FORM

**A registered psychologist registrant may nominate up to 2 registered psychologist registrants.**

My signature below confirms that I have read all of the information on the 'Notice of Election and Call for Nominations' for College Board Form

Name of Nominator \_\_\_\_\_

Registration No. \_\_\_\_\_

Signature of Nominator \_\_\_\_\_

Name of Nominee	Registration Number	Nominee's Signature

(Additional forms are available on the website under Library / Registrant Forms)

# NOTICE OF ELECTION AND CALL FOR NOMINATIONS FOR COLLEGE BOARD

Nominations are invited for serving on the College Board. Please provide your name and registration number and insert your nominee's name and registration number with his/her signature consenting to stand for election on this form. Return deadline is **November 5, 2014**. The Bylaws and policies which govern election to the College are listed below and continue on the reverse side of this page. Please review these carefully to ensure both the nominator and nominee meet the eligibility requirements.

Eligible registrants are encouraged to become involved in the College by serving on the Board. Registrants who have served on College Committees or have other significant relevant experience (oral examiners, supervisors) are especially encouraged to run for election to the Board. The Board meets typically for a half day meeting (held on Fridays) every other month. As College Committees are chaired by Board members, potential candidates should expect an on-site time commitment of 1½ days per month on average. Most Committees meet on a monthly basis. Additional time is required to read materials for Board and Committee meetings.

In addition to the formal requirements, the College promotes excellence in governance and encourages the nominations of registrants to the Board who have demonstrated commitment to the College through public service including past service on Committees or as a regulatory supervisor or oral examiner. The knowledge and experience of registrants who have worked with the College enhances the effectiveness of the Board. The College also recognizes that a diversity of professional skills, experience, and approaches is key to successful Board performance, and encourages nominations of registrants who reflect the cultural and geographical makeup and diversity of the psychology profession.

**Board Election Dates** - This Official Notice of Election is included with the Fall 2014 issue of the Chronicle for all eligible registrants. This Official Notice includes information about the nomination procedure, election procedure, and nomination papers. All Nomination Papers must be received at the College by 4:30 p.m. on **November 5, 2014**. Nominated candidates that are deemed eligible will be contacted to provide a brief biography respecting their activities on behalf of the profession. Eligible Registrants will receive on or before **November 15, 2014** the Election materials consisting of ballot, biographies, and notice of the time and date by which ballots must be received in the College office.

**Oath of Office** - *The Health Professions Act* places an obligation on all Board members to swear an Oath of Office. The text of the oath is found here: [http://www.health.gov.bc.ca/leg/pdfs/HPGeneral\\_Aug\\_14\\_Consult.pdf](http://www.health.gov.bc.ca/leg/pdfs/HPGeneral_Aug_14_Consult.pdf).

**Bylaws – See the following section for an excerpt of Election bylaws.**

**Eligibility:** Only a registered psychologist registrant in good standing is eligible to vote or be elected in an election under section 17(3)(a) of the Act. As defined in the bylaws, **“in good standing”** means, in respect of a registrant,

- (a) the registration of the registrant is not suspended under the Act, and
- (b) no limits or conditions are imposed on the registrant's practice of psychology under section 20(2.1) or (3), 32.2, 32.3, 33, 35, 36, 37.1, 38, 39 or 39.1 of the Act;

## COLLEGE OF PSYCHOLOGISTS OF BRITISH COLUMBIA – EXCERPT OF ELECTION BYLAWS

### 3. Election procedure

- (1) The registrar must supervise and administer all board elections and, subject to these bylaws and any board policies not inconsistent with these bylaws, may establish procedures for that purpose.
- (1.1) Only a registered psychologist registrant in good standing is eligible to vote or be elected in an election under section 17(3)(a) of the Act.
- (2) The registrar must notify every registered psychologist registrant of a board election by giving written notice at least 60 days before the term of office of a board member expires.
- (3) The notice under subsection (2) must contain information about the nomination procedure and the election procedure, including nomination papers.
- (4) A registered psychologist registrant in good standing may nominate not more than two registered psychologist registrants for each vacant position on the board.
- (5) A registrant making a nomination must deliver the following to the registrar at the offices of the College not later than 45 days before the term of office of a board member expires: (a) the nomination papers; (b) the written consent of the person nominated.
- (6) If the registrar is satisfied that a person nominated under subsection (5) (a) is eligible for election, (b) has been nominated within the time and as required under these bylaws, and (c) has given the required consent, the registrar must declare that person a candidate for election.
- (7) A person declared to be a candidate for election under subsection (6) may deliver the following to the registrar within five days after the date the candidate's nomination papers were filed: (a) a brief biography of the candidate; (b) a brief statement concerning the candidate's contributions to the profession.
- (7.1) Information delivered by a candidate under subsection (7) must not be inconsistent with the oath of office prescribed for the purpose of section 17.11 of the Act.
- (8) Not later than 28 days before the term of office of a board member expires, the registrar must send to each registered psychologist registrant (a) one election ballot, (b) any information provided by a candidate as permitted in, and within the time required by, subsections (7) and (7.1), and (c) notice of the time and date by which election ballots must be delivered to the offices of the College for counting.
- (9) No person may distribute information respecting a candidate for election other than as contemplated in subsection (8).
- (10) Each registered psychologist registrant in good standing may cast one vote for each board position to be elected.
- (11) The registrar must be satisfied that each ballot is submitted by an eligible voter and that the anonymity of each voter is assured in the counting of ballots.
- (12) The candidate for election receiving the most votes on the return of the ballots is elected.
- (13) In the case of a tie vote, the registrar must select the successful candidate by random draw.
- (14) The registrar must resolve any dispute or irregularity with respect to any nomination, ballot or election.
- (15) Where the number of persons nominated is less than or equal to the number of board positions at the close of nominations, all the nominees are elected to office by acclamation.
- (16) The registrar must publish the results of the election on the College website within a reasonable period of time after the election.

### 4. Terms of office

- (1) The term of office for an elected board member is three years.
- (2) An elected board member may serve a maximum of two consecutive terms.
- (3) An elected board member may resign at any time by delivering a notice in writing to the registrar and the resignation is effective upon receipt by the registrar.

# RENEWAL 2015 INFORMATION SHEET

## A. General Requirements (see Bylaw 51)

### 1. Due Date: The following is due at the College office on or before December 31:

- (a) online renewal form including signed attestation and all the information requested therein (including any updates to this information).
- (b) renewal fee paid via cash, cheque, online payment, or money order.

**2. Reinstatement:** The registrar must cancel the registration of a registrant who has failed to pay a renewal fee or another fee within the required time: see *Health Professions Act* s. 21 (3). Registrants should also refer to Bylaw 52(1)(c) which requires payment of any "outstanding fees, levies or debts owed to the College".

**3. Possible Disciplinary Action:** Individuals who have been removed from the Register but continue to practice will be considered in violation of the *Psychologists Regulation* and the *Code of Conduct*.

**4. Annual Certificate:** Please see Bylaw 55(4). Registrants will receive an annual registration certificate by mail at the completion of renewal. Additional copies of certificates can be requested for a fee from the College office. Bylaw 55(4) requires that current certificates be prominently displayed.

## B. Fees

**1. No Late Payments:** The College can accept cheques post-dated no later than December 31 of this year. Please see *HPA* s. 21(3)(b).

**2. Amount Due:** As noted above, Bylaw 51(2) paragraphs (b) and (c) require every registrant to deliver the amount of applicable fees for renewal as well as any outstanding fees, levies, or debts owed to the College, in order to maintain registration. The full amount for renewal is due on or before December 31 of this year. The College does not accept or provide for payment plans.

**3. Returned Cheques:** Registrants whose cheques are returned by the bank for any reason will be considered to have not paid their renewal fee. In addition, an administrative fee of \$50.00 will be charged. Registrants who fail to pay all fees owing by the deadline will have their registration cancelled as per *HPA* s.21(3)(b).

**4. Paying Online:** Registrants are invited to submit their renewal fees by using the online bill pay option of any of the following: Royal Bank of Canada, Scotiabank, Bank of Montreal, Toronto Dominion Bank/Canada Trust, HSBC, CIBC, or credit unions. Your invoice number is your four digit registration number. Follow the instructions of your online banking program, select the College of Psychologists of BC as your payee, and print off the receipt of your payment for your records.

**C. Professional Executor** As per Bylaw 51 (2)(d) Registrants are required to provide a declaration of confirmation of the appointment of a professional executor and any updated information with regard to their professional executor at renewal.

## D. Supporting Documents for Moving Into or Out of the Non-Practising Class of Registration at Renewal.

**1. Out of Province:** Registrants placing themselves in the Non- Practising: Out of Province class must submit documentation of their registration/ licensure to practice psychology by a regulatory body in the other jurisdiction.

**2. Moving to Active Practise from Non-Practising:** Registrants who were non-practising due to medical reasons and wish to move into an active practise class, must submit documentation attesting to their readiness to resume the practice of psychology if they are planning to move to Active Practise, and sign Declaration B1 or B2 as appropriate. If not making this change at renewal, please print out and complete the form Moving Into or Out of Non-Practising, available on the College website at: <http://www.collegeofpsychologists.bc.ca/docs/app/CPBC%20Application%20for%20Non-Practising%20Registration.pdf>

## E. Changes/Additions to Information on the Renewal Form

**1. Change of Register Address:** Registrants should refer to *HPA* ss. 21(2) and 54(1), and Bylaw 55.3. An address for physical premises is required (i.e., post office boxes are not acceptable, except for rural addresses, in which case a registrant should provide both a land address and a post office box).

**2. Change of Address where Records are Kept or Change of Directory Address:** Registrants should indicate such changes in the space provided on the renewal form or online.

**3. Change of Name:** Registrants who have changed their legal name over the past year under the Name Act must provide the College with their full legal names for inclusion on the Register. The College may request supporting documentation. Registrants who have adopted new professional, business, or trade names, as a result of marriage or otherwise, must also provide these names to the College, exactly as spelled or punctuated in actual use.

### 4. Change of Registration Category:

a) Registrants moving categories must provide supporting documentation as above in Sec. D.

b) All registrants who were Non-Practising due to medical reasons must submit documentation attesting to their readiness to resume the practice of psychology if they are planning to move to active practise.

**5. Change of Credentials:** Registered Psychologist registrants who are currently registered at the master's level and wish their registration status to reflect a recently-acquired doctorate degree must make a written request to have the doctorate and pre-doctoral internship reviewed by the Registration Committee. The request must include an original transcript sent directly to the College by the degree-granting institution. The doctorate degree will be reviewed according to current registration criteria "Schedule H" (which is available on the College website under "Applying for Registration" or via the Bylaw link).