



Chronicle

College of Psychologists of British Columbia

NEWS AND INFORMATION FROM THE COLLEGE OF PSYCHOLOGISTS

Double Issue 2020

Letter from the Chair of the Board

Dear Colleagues,

I'll begin my remarks by saying thank you to all CPBC registrants for your ongoing efforts to continue providing the essential psychological services needed by British Columbians during these very difficult times. Along with the immediate physical harms of a CoVid-19 infection, deteriorating mental health and psychological trauma are worrisome impacts of the pandemic. Psychologists have been at the forefront in responding to the challenge, and in particular have been recognized and are to be commended for their voluntary efforts to support essential workers and many others throughout the province. And you have done this good work by adapting to the reality of social distancing and undertaking or expanding use of telepsychology and virtual therapy sessions. Thank you.

The past six months have been busy at the College too, with frequent updates and emerging issues that required a quick response. In that context, we chose to regularly communicate with you through our email blasts, rather than typical Chronicle format. There are several items which lend themselves to the Chronicle format and we are happy to return to that

in this issue. In particular, registrants will find information about the 2019 AGM which was postponed from the usual May date, information about Board elections, and information about the many new registrants who have registered in the past 12 months. A heartfelt welcome to these new registrants and best wishes for a rewarding career as psychologists here in British Columbia.

The College has changed operations to ensure staff, Board and Committee volunteers, and everyone who interacts with the College can do so safely, including providing the supports necessary to allow staff to work from home. The College registration team and the Registration Committee have continued to work through these uncertain times to evaluate and approve applications, and have innovated and revised processes to ensure those who meet requirements are able to obtain registration as safely and efficiently as possible, including new online orientation workshops and oral exams. The Quality Assurance Committee and Registrar and staff have also been very active in assisting registrants in responding to the realities of the pandemic, including

offering a two part series of workshops on "Professional Practice in Disaster Response", and feedback is that the College Practice Support service has been especially appreciated at this time. Please also take note of the information provided in this issue of the Chronicle on two upcoming workshops emphasizing the importance of registrant self-care.

This issue of the Chronicle includes a call for nominations for two open positions on the Board for registrants. The nomination form is included as part of this document. Please read carefully to ensure your eligibility for nomination. With the government's emphasis on a competency-based approach to board appointments, we encourage those registrants with experience on our committees and on the board to consider putting their names forward for the upcoming election. I take this opportunity to thank both Dr. Pippa Lewington and Dr. Kenneth Cole for their

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COLLEGE BOARD

Rishi Bhalla, *Ph.D., R.Psych.*

Kenneth Cole, *Ph.D., R.Psych.*

Catherine Costigan, *Ph.D., R.Psych.*

Lindsey Jack, *Ph.D., R.Psych.*

Sandra James, *Public Member*

Pippa Lewington, *Ph.D., R.Psych.*

Marina Navin, *Public Member*

Lisa Seed, *Public Member*

Charles T. Wormeli, *Ed.D., R.Psych.*

Letter from the Chair of the Board continued from page 1

6 years of service on the Board. There are no words to fully express our appreciation for their generosity of time and wisdom.

Registrants will know that government has begun to resume its work on matters which were interrupted by the immediate pandemic response. This includes the work of the Steering Committee on the modernization of the regulation of the health professions. Their report on feedback received on their consultation paper from November of 2019 was released at the end of August, and was distributed to registrants in an email blast for information. The Steering Committee did not move in any significant way from where it began, maintaining changes to the governance structure and representation of professions and the public in the governance of professional colleges, the establishment of a new oversight authority and changes to the complaints process including broader authority to release information about investigations and disciplinary proceedings. On amalgamations, the Steering Committee remains determined to significantly reduce the number of Colleges, and is recommending psychologists be regulated amongst a group of initially 7 professions within an "allied care and health professions" college.

The recommendations of the Steering Committee are now before the Government Cabinet, and it is not clear when those recommendations will be considered and decided upon, though the earliest opportunity for introduction of enabling legislation for

many of the changes to governance, oversight and disciplinary processes is likely the spring session of 2021. Amalgamation timelines are also not clear at this point in time. CPBC will be active in all discussions and the Board and leadership are determined to ensuring implementation is least disruptive as possible to registrants and the important work they do to provide safe and high quality mental health care to British Columbians.

I want to thank the many registrants who have reached out to the College during these difficult and uncertain times. This College has been successful because of the contributions so many registrants have made to our work, such as the telepsychology and telepsychology assessment checklists which we were so fortunate to have in place in advance of the pandemic.

With regard to the increasing government attention to Indigenous issues, we also acknowledge the Cultural Safety checklist and the fine work of our Task Force on Indigenous Cultural Safety. We will continue to look forward and make every effort to anticipate and respond to the ever changing challenges of regulating the profession of psychology in the public interest.

Sincerely,

Lisa Seed
Chair of the Board

PROFESSIONAL EXECUTOR

As per *Code of Conduct* Standard 14.6, making provisions for practice records is a requirement of all registrants. When someone is called upon to act as a professional executor, he or she is expected to take over the care and management of files that someone else has created, and to be responsible for their secure storage and accessibility in the same way as they are responsible for files they have created themselves.

As more professional executors have found themselves called upon to provide the services to which they have agreed for indisposed or deceased colleagues, it has become apparent that careful thought on the parts of both the designating registrant and the professional executor is required to facilitate a smooth transition of record management for all concerned.

As registration renewal approaches the College strongly recommends that all registrants consult with their professional executor to review this requirement and the information necessary to fulfill their role.



RENEWAL 2021

The renewal process will start mid-November. Please ensure that the College has a current email on file as all renewal information and correspondence will be sent electronically. Detailed instructions and FAQs on how to log into the registrant portal, complete the online form and submit payment will be sent via email. This information will be posted on the College website as well.

Please take the time to review these materials to avoid errors and delays. In order for your renewal to be complete, both form and payment must be received at the College by December 31st 2020. Registrants are encouraged to use electronic payment to pay their renewal fees. This ensures that your payment will not be impacted by seasonal or other delays in mail delivery. Credit cards are not accepted.

Be sure to contact your professional executor before you renew. See the article in this edition of the Chronicle for more information regarding this requirement. We invite you to contact the College if you have questions.

The renewal period is a very busy time for the College and your patience is appreciated. As in previous years, the College will have dedicated times and days throughout renewal to receive your phone call should you have questions or require assistance. These details will be included in the renewal information email which you will receive next month.

AGM ANNOUNCEMENT

College of Psychologists of British Columbia
Annual General Meeting & Information Meeting
Thursday, November 5, 2020 4:30pm – 6:30pm

Location:
Via Zoom Webinar Platform

Registrants will be able to view the AGM via webinar and submit questions via the Q&A function in the Zoom webinar platform. Board and Committee reports will be presented, as per the Bylaws.

We recommend reviewing the [College's Annual Report](#) prior to the start of the AGM. The Annual Report will serve as the agenda for the meeting.

- RSVP -

*Please RSVP your attendance by November 2, 2020:
Phone: (604) 736-6164 or (800) 665-0979 (push 307 when the auto-attendant picks up);
Fax: (604) 736-6133; or
Email: rsvp@collegeofpsychologists.bc.ca*

Webinar details will be provided closer to the date of the AGM to those Registrants who RSVP.

SELF-CARE WORKSHOPS FOR REGISTRANTS

The College will be hosting a two-part series on self-care for psychologists. Dr. Leisl Bryant will lead a workshop on October 15, 2020 at 12pm followed by Dr. Jeffrey Barnett on November 12, 2020 at 5pm. These presenters are psychologists with expertise in the area of self-care and risk management in professional practice. The presenters will cover what self-care is and why it matters as well as strategies and development of a plan for workshop attendees' own self-care.

As with our previous workshops these will be held virtually and at no cost to our registrants. Recordings will be made available through the registrant portal afterwards. Additional Information on following page. Registration for the October 15, 2020 workshop is now open, please RSVP by sending an email to rsvp@collegeofpsychologists.bc.ca. Information on access and participation will follow via email to those who have RSVP'd their attendance.

Jeffrey E. Barnett, PsyD, ABPP is a licensed psychologist who is Board Certified in Clinical Psychology and in Clinical Child and Adolescent Psychology. Additionally, he is a distinguished practitioner of the National Academies of Practice. He is a Professor of Psychology at Loyola University Maryland and recently completed five years as the Associate Dean for the Social Sciences and Graduate programs. He also has maintained a private practice over the past 35 years. He has been President of the Maryland Psychological Association and of three APA divisions along with many other leadership roles to include Chair of the Ethics Committees of the Maryland Psychological Association, American Psychological Association, and American Board of Professional Psychology, and Vice Chair of the Maryland Board of Examiners of Psychologists. He has over 200 publications to include 13 books and has provided over 400 professional presentations and workshops both in-person and online focusing primarily on ethics and professional practice issues for psychologists. Through his many publications and presentations Dr. Barnett has made major contributions in ethics and ethics education, to include psychological wellness, the promotion of wellness, and the prevention of burnout throughout the career span. Among the many awards he has received in recognition of his contributions to the practice and profession of psychology are the APA's Award for Outstanding Contributions to the Independent Practice of Psychology, the APA Outstanding Ethics Educator Award, and the APA award for Outstanding Leadership in Psychology.

Leisl M. Bryant, Ph.D., ABPP is a licensed New Hampshire and Massachusetts-based clinical and forensic psychologist, with board certification in Forensic Psychology through the American Board of Professional Psychology. Dr. Bryant frequently consults and lectures across the country on forensic, clinical, ethical, and risk management issues and has maintained a private practice for nearly two decades. She is a Fellow with the American Academy of Forensic Psychology, and formerly served as President and Executive Director of the New Hampshire Psychological Association (NHPA). She also served on the NHPA Ethics Committee for over ten years, received the Margaret M. Riggs Award for Distinguished Contribution to Psychology, and was later awarded the Karl F. Heiser APA Presidential Award for Advocacy. Her areas of interest include ethical and legal issues in professional practice, clinician growth and wellness, trauma, and spirituality.

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THE SELF-CARE NECESSITY: UNDERSTANDING AND APPLICATION

Oct 15, 2020 12PM - 3PM

Part I: Understanding Self-Care: The Basics and Beyond
Presented by: Leisl M. Bryant, Ph.D., ABPP

NOV 12, 2020 5PM - 8PM

Part II: Implementation Strategies for Optimal Functioning
Presented by: Jeffrey E. Barnett, Psy.D., ABPP

Webinar Description

While also rewarding, working as a psychologist can at times be challenging, demanding, and stressful. With some clients, it can even be traumatizing to the clinician. And, the strains and uncertainties of the current pandemic have added their own unique pressures. Self-care, the promotion of wellness, and the prevention of burnout are essential for every psychologist, and now more than ever.

Part I of this workshop series looks at what self-care is and why it matters, addressing the integral connection to ethical and regulatory obligations, competence, and clinical effectiveness. Risks for both psychologists and their clients when clinician self-care is not effectively addressed are reviewed, as well as the concepts and research on distress, burnout, and vicarious traumatization. Specific aspects of clinicians' work, personal factors, and vulnerabilities will be considered, and a self-care continuum will be presented, including an expanded focus on wellness.

Learning Objectives

At the end of this seminar, participants will be able to:

1. *Define self-care*
2. *Discuss the link between clinician self-care, ethics, regulatory obligations, competence, and good clinical care*
3. *Describe at least five risks of not effectively attending to self-care*
4. *Explain differences between distress, burnout, and vicarious traumatization*
5. *Describe the self-care continuum*

Part II of this series reviews the ethical obligation to tend to self-care, and presents ways to assess our own individual self-care needs and effectiveness, as well as specific strategies for the effective practice of self-care. Important issues such as personal and professional challenges, vulnerabilities, and blind spots that can limit our ability to effectively implement an ongoing self-care plan are addressed. The limitations of self-monitoring and self-assessment are reviewed and recommendations for proactively and effectively addressing these challenges are presented. A realistic approach to ongoing self-care and the promotion of wellness, and how to develop and implement an individualized comprehensive self-care plan, are presented for psychologists to integrate into their daily lives, for their own benefit, and for the benefit of their clients.

Learning Objectives

At the end of this seminar, participants will be able to:

1. *List their personal vulnerabilities and blind spots*
2. *Explain the symptoms warning signs of burnout*
3. *Describe a realistic approach to self-care and the promotion of wellness*
4. *Articulate a personal self-care plan*
5. *Explain the use of their competence constellation to promote ongoing wellness*

NEW REGISTRANTS SINCE LAST CHRONICLE

Amanda Charlotte Morgan
Registered Psychologist

Angelina Yiu
Registered Psychologist

Angie Ji
Registered Psychologist

Anneta Alexandrovich
Registered Psychologist

Antonia Dangaltcheva
Registered Psychologist

April C. Byers
Registered Psychologist

Ashley Ann Pritchard
Registered Psychologist

Bethany D. Michel
Registered Psychologist

Bitia Sharifzadeh
Registered Psychologist

Briana Diane Cassetta
Registered Psychologist

Chris Rowe
Registered Psychologist

Christopher Cardoso
Registered Psychologist

Connor Morrow Kerns
Registered Psychologist

Danika Overmars
Registered Psychologist

Fred Chou
Registered Psychologist

Gloria Yuen Yee Lee
Registered Psychologist

Illya Gladshteyn
Registered Psychologist

Jabeene Bhimji
Registered Psychologist

Jacqueline B. Panish
Registered Psychologist

Jamie Christine Piercy
Registered Psychologist

Jamie Danielle Swan
Registered Psychologist

Jennifer A. Shaver
Registered Psychologist

Jennifer Dawn Campbell
Registered Psychologist

Jennifer H. Chalmers
Registered Psychologist

Jennifer Vankova MacSween
Registered Psychologist

Joelle LeMoult
Registered Psychologist

Joseph In Tat Tse
Registered Psychologist

Kaitlyn Goldsmith
Registered Psychologist

Karla Jean Jackson
Registered Psychologist

Kim Lorine
Registered Psychologist

Kimberley Leduc
Registered Psychologist

Krista Johnston
Registered Psychologist

Lauren Campbell
Registered Psychologist

Leanne Renee Cianfrini
Registered Psychologist

Maria Timm
Registered Psychologist

Megan Murphy
Registered Psychologist

Monique Nicole Chan
Registered Psychologist

Nina Russell
Registered Psychologist

Pablee Wong
Registered Psychologist

Rahel Yomani
Registered Psychologist

Roanne D. Millman
Registered Psychologist

Sandra Hamilton
Registered Psychologist

Sarah Collins
Registered Psychologist

Sarah H. Coupland
Registered Psychologist

Shanna Tillman
Registered Psychologist

Sharon To
Registered Psychologist

Sharyn Kucy
Registered Psychologist

Soomin Yu
Registered Psychologist

Stacey Lynn Ross
Registered Psychologist

Theone Paterson
Registered Psychologist

Trisha Marie Kivisalu
Registered Psychologist

Tyler Carey
Registered Psychologist

Zoey de Domenico
Registered Psychologist

The College's online directory is the most up to date resource for information regarding registration status, date of initial registration, highest degree as well as other information about our registrants. If you require official confirmation of your own or another registrant's status on the register, please contact the College in writing.

IN MEMORIAM

The College was made aware of the death of the following registrants:

Dr. Thomas Lipinski #1693

Dr. Deveda Lynn Mah #1451

The following FAQs are intended to pertain to different forms of disaster response services, including Psychological First Aid (PFA) and Skills for Psychological Recovery (SPR).

I am going to offer psychological first aid and/or skills for psychological recovery. Since PFA involves only a one-time contact, and SPR involves at most a very time-limited follow up period, and since I am not creating a therapy relationship, why do relevant Code of Conduct obligations still apply?

As per Code Standard 2.1, the Code applies to all registrants providing psychological services in any context or circumstance.

I have completed the online trainings for psychological first aid (PFA) and/or skills for psychological recovery (SPR), but I am not sure if I am competent. What do I do?

As per Code Standard 3.21, a registrant who is attaining competency in a service, technique, or intervention that is unfamiliar or new to him or her or to the profession must seek appropriate education and training in that service, technique, or intervention, and engage in ongoing consultation with other registrants or appropriate professionals. Ongoing education, training, and consultation are appropriate and necessary steps while gaining proficiency in PFA and/or SPR if these are services that are new to you.

I have the competency as a psychologist to provide psychological treatment to people who are in acute distress on the phone. Why can't I switch from psychological first aid (PFA) to psychotherapy?

The informed consent process for PFA provides clear information to the service recipient that the service will be a single brief contact that does not entail therapy. Code Standard 8.3 requires us to fulfill the terms of agreements we have established at the outset of a professional relationship. If a PFA service recipient appears to need, or requests, additional services, Code Standards 3.6 and/or 5.8 apply. Standard 3.6 requires that a referral is made or recommended when that is in the best interests of the client, and Standard 5.8 requires referrals to be made when this is requested by the client.

I have the competency as a psychologist to provide psychological treatment to people who have experienced a disaster. Why can't I switch from providing skills for psychological recovery (SPR) to psychotherapy?

The informed consent process for SPR should provide clear information to the service recipient about the nature and limits of the service and that the service is not therapy. Code Standard 8.3 requires us to fulfill the terms of agreements we have established at the outset of a professional relationship. If an SPR service recipient appears to need, or requests, additional services, Code Standards 3.6 and/or 5.8 apply. Standard 3.6 requires that a referral is made or recommended when that is in the best interests of the client, and Standard 5.8 requires referrals to be made when this is requested by the client.

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A recipient of my psychological first aid (PFA) or skills for psychological recovery (SPR) service told me that they felt they made a good connection with me, and requested ongoing psychotherapy in my private practice. Should I provide this? What should I consider? What if they contact me on their own later on?

The informed consent process for disaster response services, including PFA and SPR, should provide clear information to the service recipient that the service will not entail ongoing therapy. Code Standard 8.3 requires us to fulfill the terms of agreements we have established at the outset of a professional relationship. Registrants are enjoined by Code Standards 5.4 and 5.5 not to use information or power obtained in a professional relationship to exploit or gain advantage or benefit, or to exert influence to the detriment of the client. Standard 5.10 specifies that registrants must take steps to avoid altering the terms of a professional relationship such that a dual role is created, and sets out requirements in the exceptional circumstance in which it is determined that a dual role is unavoidable. If a PFA or SPR service recipient appears to need, or requests, additional services, Code Standard 3.6 and/or 5.8 apply. Standard 3.6 requires that a referral is made or recommended when that is in the best interests of the client, and Standard 5.8 requires referrals to be made when this is requested by the client.

I am unclear regarding my record keeping obligations when I am providing psychological first aid (PFA) and/or skills for psychological recovery (SPR) services.

Code Standard 7.19 sets out registrants' basic responsibility for record keeping, and Standard 13.6 specifies basic elements of a registrant's professional record. It is incumbent upon registrants offering PFA and/or SPR to ensure that the informed consent process they are following regarding record keeping matches their actual practice of record keeping. Registrants may wish carefully to consider the nature of record keeping that is appropriate for a typical PFA and/or SPR contact as well as the nature of records appropriately to be kept in the event a reporting requirement or other exceptional circumstance arises, and to ensure that the informed consent process is appropriate and sufficient for both typical and exceptional types of contacts.

What do I do if I learn that someone I am speaking to when providing a psychological first aid (PFA) or skills for psychological recovery (SPR) service is breaching a quarantine requirement?

As per Code Standard 6.7, registrants are permitted to disclose confidential information without the client's consent if the registrant determines disclosure is necessary: to protect against a clear and substantial risk of imminent serious harm being inflicted by the client on him- or herself, or another individual; to protect an identifiable child, consistent with applicable law; to protect a vulnerable adult, consistent with applicable law; or to act in accordance with any other lawful requirement. The question of whether registrants are legally required to make a report if they learn of a PFA or SPR (or any other) client breaching a quarantine requirement is a legal question, and registrants may wish to seek legal consultation to determine their obligations, if any, regarding this situation.

Can non-registrants provide psychological first aid (PFA) and skills for psychological recovery services? If so, why don't they have to follow requirements of the Code of Conduct?

The Psychologists Regulation does not preclude non-registrants from providing various psychological services, including PFA and SPR. The College's Code of Conduct is a regulatory document that sets out requirements for the professional conduct of its registrants when providing psychological services in any context or circumstance. The College has the legislated authority and responsibility to regulate its registrants, not non-registrants. The accountability of registrants to their College is a hallmark feature of belonging to a regulated profession.

AVAILABLE ONLINE WORKSHOPS

The Quality Assurance Committee amended the Continuing Competency Program (CCP) policy in 2017 to allow for the San'yas Indigenous Cultural Safety Training Course (located at <http://www.sanyas.ca/training/british-columbia>) to be claimed for credit in Category A (Direct Participatory, Formal Programs). Many registrants have participated in the course and have reported their experience of the program to be very informative and thought provoking. As we enter into the fall, registrants who are considering how to complete their CCP requirements prior to renewal are encouraged to include this online course in their plans.

A friendly reminder that a recording of the College's half-day workshop on the topic of Indigenous Cultural Safety is now available for viewing online. It is also free of cost and accessible by all registrants through the registrant portal. Learning objectives for the workshop include increased knowledge and understanding of: social determinants of the health of Indigenous peoples, anti-Indigenous racism in health care, ways in which racism in health care can be addressed, the therapeutic alliance and key themes present in Indigenous-settler relations, and destructive relational patterns and ways to protect the integrity of the therapeutic relationship with Indigenous clients.

Available and free to all registrants, through the registrant portal, are recordings of the most recent CPBC workshops, "Professional Practice in Disaster Response" and "Skills for Psychological Recovery". Both workshops are very relevant to the current pandemic and were well received by participants.

Other online continuing competency presentation remain available online as well, including the recent workshops, "Integrated Primary Care: Psychologists can be pivotal in addressing our current physical and mental health crisis in Canada", "Typical Aging – Is It Working For You?" and "Cultural Competency In Professional Practice".



The workshop, "Lessons from the Past and Prepping for the New Reality" includes the accumulated wisdom of the Inquiry Committee and the translation of that wisdom into practice, including lessons learned from complaints and top tips for best practices and understanding the College's obligation to investigate complaints. Collaborative care and expectations for registrants to engage routinely and productively with other health professionals is also highlighted as part of this workshop. Completion of this workshop, including the required readings and successful completion of the post workshop quiz, will meet regular continuing competency requirements for 2020 or can be banked for next year. NOTE: The workshop can be taken more than once if a registrant wishes to refresh their learning, but can only be used for a full year of credit one time.

Information about the current Continuing Competency Program Requirements can be found at:
<https://collegeofpsychologists.bc.ca/registrants/continuing-competency-program/>

NOTICE OF ELECTION AND CALL FOR NOMINATIONS FOR COLLEGE BOARD

Nominations are invited for serving on the College Board. Please provide your name and registration number and insert your nominee's name and registration number with his/her signature consenting to stand for election on this form. Return deadline is **November 17, 2020**. The *bylaws* which govern election to the College are listed on the next page. Please review these carefully to ensure both the nominator and nominee meet the eligibility requirements.

Eligible registrants are encouraged to become involved in the College by serving on the Board. Registrants who have served on College committees or have other significant relevant experience are especially encouraged to run for election to the Board. The Board meets typically for a half day meeting (held on Fridays) every other month. As College Committees are chaired by Board members, potential candidates should expect an on-site time commitment of 1 ½ days per month on average. Most Committees meet on a monthly basis. Additional time is required to read materials for Board and Committee meetings.

In addition to the formal requirements, the College promotes excellence in governance and encourages the nominations of registrants to the Board who have demonstrated commitment to the College through public service including past service on Committees or as a regulatory supervisor or oral examiner. The knowledge and experience of registrants who have worked with the College enhances the effectiveness of the Board. The College also recognizes that a diversity of professional skills, experience, and approaches is key to successful Board performance, and encourages nominations of registrants who reflect the cultural and geographical makeup and diversity of the psychology profession.

Board Election Dates – This Official Notice of Election is included with the Fall 2019 issue of the Chronicle for all eligible registrants. This Official Notice includes information about the nomination procedure, election procedure, and nomination forms. All nomination forms must be received by the College by 4:30pm on **November 17, 2020**. Nominated candidates that are deemed eligible will be contacted to provide a brief biography respecting their activities on behalf of the profession. Eligible registrants will receive on or before **December 4, 2020** the election materials consisting of ballot, biographies, and notice of the time and date by which ballots must be received by the College.

Oath of Office – *The Health Professions Act* places an obligation on all Board members to swear an Oath of Office. The text of the oath is found here: http://www.bclaws.ca/civix/document/id/lc/statreg/275_2008#Schedule1

Candidate Nomination Form Bylaw Requirement – **By Order of the Minister of Health, the College *Bylaws* were amended and brought into force as of November 27, 2017. The *Bylaws* outline a nomination policy that requires candidates for nomination complete a [Candidate Questionnaire](#) and a [Conflict of Interest Disclosure Statement](#). The Registrar must make a candidate questionnaire provided by a candidate under subsection (5)(c) available for inspection by any registered psychologist registrant at all reasonable times during regular business hours, from the time the registrar declares that person a candidate for election under subsection (6) until the time and date specified in the notice under subsection (8)(c) for the purpose of assisting them in assessing the candidacy against the skills and experience that is expected of board members so that they may cast informed votes in the election. These two forms can be found in the *Bylaw* Schedule section of the College website and should be submitted along with the nomination form below.**

Eligibility – Only a registered psychologist registrant in good standing is eligible to vote or be elected in an election until section 17(3)(a) of the *Health Professions Act*. As defined in the *College Bylaws*, "in good standing" means, in respect of a registrant, that the registration of the registrant is not suspended under the *Act*, and there are no limits or conditions imposed on the registrant's practice of psychology under section 20(2.1) or (3), 32.2, 32.3, 33, 35, 36, 37.1, 38, 39, 39.1 of the *Act*.

NOMINATION FORM

A registered psychologist registrant may nominate up to 2 registered psychologist registrants.

My signature below confirms that I have read all of the information on the 'Notice of Election and Call for Nominations' for College Board Form

Name of Nominator _____ Registration No. _____

Signature of Nominator _____

Name of Nominee	Registration Number	Nominee's Signature

COLLEGE OF PSYCHOLOGISTS OF BRITISH COLUMBIA – EXCERPT OF ELECTION BYLAWS

3. Election procedure

- (1) The registrar must supervise and administer all board elections and, subject to these bylaws and any board policies not inconsistent with these bylaws, may establish procedures for that purpose.
- (1.1) Subject to subsection (1.2), only a registered psychologist registrant in good standing is eligible to vote or be elected in an election under section 17(3)(a) of the Act.
- (1.2) A registered psychologist registrant is ineligible to be elected in an election under section 17(3)(a) of the Act if, at any time during the five-year period preceding the deadline for nominations for the vacant position, limits or conditions were imposed on the registrant's practice of psychology or the registration of the registrant was suspended or cancelled under section 32.2, 33, 35, 36, 37.1, 38, 39 or 39.1 of the Act, unless otherwise directed by the inquiry committee or discipline committee, as the case may be.
- (2) The registrar must notify every registered psychologist registrant of a board election by giving written notice at least 60 days before the term of office of a board member expires.
- (3) The notice under subsection (2) must contain information about the nomination procedure and the election procedure, including nomination papers.
- (4) A registered psychologist registrant in good standing may nominate not more than two registered psychologist registrants for each vacant position on the board.
- (5) A registrant making a nomination must deliver the following to the registrar at the offices of the College not later than 45 days before the term of office of a board member expires:
 - (a) the nomination papers;
 - (b) the written consent of the person nominated;
 - (c) a candidate questionnaire completed by the person nominated, in the form established in Schedule A;
 - (d) a conflict of interest disclosure statement completed by the person nominated, in the form established in Schedule A.1.
- (6) If the registrar is satisfied that a person nominated under subsection (5)
 - (a) is eligible for election,
 - (b) has been nominated within the time and as required under these bylaws,
 - (c) has given the required consent,
 - (d) has completed the required candidate questionnaire, and
 - (e) has completed the required conflict of interest disclosure statement, and has not declared any conflict of interest of such a nature as to disqualify the person from serving as a board memberthe registrar must declare that person a candidate for election.
- (7) A person declared to be a candidate for election under subsection (6) may deliver the following to the registrar within five days after the date the candidate's nomination papers were filed:
 - (a) a brief biography of the candidate;
 - (b) a brief statement concerning the candidate's contributions to the profession.
- (7.1) Information delivered by a candidate under subsection (7) must not be inconsistent with the oath of office prescribed for the purpose of section 17.11 of the Act.
- (8) Not later than 28 days before the term of office of a board member expires, the registrar must send to each registered psychologist registrant
 - (a) one election ballot,
 - (b) any information provided by a candidate as permitted in, and within the time required by, subsections (7) and (7.1), and
 - (c) notice of the time and date by which election ballots must be delivered to the offices of the College for counting.
- (9) The registrar must make a candidate questionnaire provided by a candidate under subsection (5)(c) available for inspection by any registered psychologist registrant at all reasonable times during regular business hours, from the time the registrar declares that person a candidate for election under subsection (6) until the time and date specified in the notice under subsection (8)(c).
- (10) Each registered psychologist registrant in good standing may cast one vote for each board position to be elected.
- (11) The registrar must be satisfied that each ballot is submitted by an eligible voter and that the anonymity of each voter is assured in the counting of ballots.
- (12) The candidate for election receiving the most votes on the return of the ballots is elected.
- (13) In the case of a tie vote, the registrar must select the successful candidate by random draw.
- (14) The registrar must resolve any dispute or irregularity with respect to any nomination, ballot or election.
- (15) Where the number of persons nominated is less than or equal to the number of board positions at the close of nominations, all the nominees are elected to office by acclamation.
- (16) The registrar must publish the results of the election on the College website within a reasonable period of time after the election.

4. Terms of office

- (1) The term of office for an elected board member is three years.
- (2) An elected board member may serve a maximum of two consecutive terms.
- (3) An elected board member may resign at any time by delivering a notice in writing to the registrar and the resignation is effective upon receipt by the registrar.

REGISTRATION RENEWAL 2021

A. General Requirements (see Bylaw 51)

1. Due Date: The following is due at the College office on or before December 31st*:

- (a) online renewal form including signed attestation and all the information requested therein (including any updates to this information).
- (b) renewal fee paid via cheque, online payment, or money order.

**Online payments and forms can be completed up to and including the deadline of the 31st. We encourage all registrants to complete the payment process electronically.*

2. Reinstatement: The registrar must cancel the registration of a registrant who has failed to pay a renewal fee or another fee within the required time: see *Health Professions Act* s. 21 (3). Registrants should also refer to Bylaw 52(1) (c) which requires payment of any "outstanding fees, levies or debts owed to the College."

3. Possible Disciplinary Action: Individuals who have been removed from the Register but continue to practice will be considered in violation of the *Psychologists Regulation* and the *Code of Conduct*.

4. Annual Certificate: Please see Bylaw 55(4). Registrants will receive an annual registration certificate by mail at the completion of renewal. Additional copies of certificates can be requested on the renewal form, for a fee. Bylaw 55(4) requires that current certificates be prominently displayed.

B. Fees

1. No Late Payments: The College can accept cheques post-dated no later than December 31 of this year. Please see *HPA* s. 21(3)(b). Online payments must be made no later than December 31st 2020. Registrants may be required to provide evidence that a request for an online payment was made on or before that date.

2. Amount Due: As noted above, Bylaw 51(2) paragraphs (b) and (c) require every registrant to deliver the amount of applicable fees for renewal as well as any outstanding fees, levies, or debts owed to the College in order to maintain registration. The College does not accept or provide for payment plans.

3. Returned Cheques: Registrants whose cheques are returned by the bank for any reason will be considered to have not paid their renewal fee. In addition, an administrative fee of \$50.00 will be charged. Registrants who fail to pay all fees owing by the deadline will have their registration cancelled as per *HPA* s.21(3)(b).

4. Paying Online: Registrants are invited to submit their renewal fees by using the online bill pay option of any of the following: Royal Bank of Canada, Scotiabank, Bank of Montreal, Toronto Dominion Bank/Canada Trust, HSBC, CIBC, or credit unions. Your invoice number is your four-digit registration number. Follow the instructions of your online banking program, select the College of Psychologists of BC as your payee, and print off the receipt of your payment for your records.

C. Professional Executor

As per Bylaw 51(2)(d) Registrants are required to provide a declaration of confirmation of the appointment of a professional executor and any updated information with regard to their professional executor at renewal.

REGISTRATION RENEWAL 2021

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D. Moving Into the Non-Practising Class of Registration at Renewal or Reinstating to Active Practice as of January 1st.

1. Out of Province: Registrants placing themselves in the Non-Practising (Out of Province) class must submit documentation of their registration/ licensure to practice psychology by a regulatory body in the other jurisdiction.

2. Reinstating to Active Practice from Non-Practising:

Registrants who were non-practising due to medical reasons and wish to move into an active practice class must submit documentation attesting to their readiness to resume the practice of psychology.

Applicants for reinstatement will be required to submit [verification of licensure / registration](#) for any jurisdiction in which they are currently or previously registered. This includes non-practising registrants who were temporarily on parental or medical leave.

Applicants for reinstatement will be required to attest that they've been in compliance with all continuing competency program requirements for any calendar year ending between the date of their previous active registration and the date on which they are seeking to resume active practice. Out of Province registrants may meet the requirements by completing equivalent activities in their home jurisdiction. Depending on the length of time away from practice, additional information may be required regarding continuing competency activity.

In circumstances where a non-practising registrant has not fully met the continuing competency program requirements prior to reinstatement, the Registration Committee can consider reinstating the registrant to active practice as a Temporary (Supervised) registrant provided the registrant undertakes to complete any outstanding requirements and agrees to practice under supervision and in accordance with an approved plan.

Non-practising registrants should carefully plan their return to active practice by ensuring that they've fulfilled their continuing competency activities for the year(s) of inactive practice prior to the date on which they wish to return.

E. Changes/Additions to Information on the Renewal Form

1. Change of Register Address: Registrants should refer to *HPA* s. 21(2) and 54(1), and Bylaw 55.3. An address for physical premises is required (i.e., post office boxes are not acceptable, except for rural addresses, in which case a registrant should provide both a land address and a post office box).

2. Change of Address where Records are Kept or Change of Directory Address: Registrants should indicate such changes in the space provided on the renewal form.

3. Change of Name: Registrants who have changed their legal name over the past year under the *Name Act* must provide the College with their full legal names for inclusion on the Register. The College may request supporting documentation. Registrants who have adopted new professional, business, or trade names, as a result of marriage or otherwise, must also provide these names to the College, exactly as spelled or punctuated in actual use.