



Policy Title: Oral Examiners	Replaces former policy: <input checked="" type="checkbox"/> Title: CPBC – Oral Examiner Policy <input type="checkbox"/> N/A
Applies to: Psychology	Date Effective: 2024-06-28
	Last Update: Select date
Contact: Name of Policy Owner	

Policy Statement:

To be appointed as an Oral Examiner (an “examiner”), an individual must have been a Registrant of the Designated Health Profession of Psychology in the registration class of Registered Psychologist (a “Registrant”) for at least two years without limitations or conditions on their practice.

An appointment is made for an initial period of three years, with eligibility for renewal according to the terms outlined in this policy.

Service

- An appointed Registrant must attend a training workshop and sign an undertaking prior to serving as an examiner.
- After being trained as an examiner, a Registrant is expected to make themselves available during the posted examination periods at least once during each calendar year.
- After two consecutive years, an examiner who has been unable to serve due to availability will be removed from the list of eligible examiners.
- If a Registrant wishes to re-establish themselves as an examiner after being removed from the list, they may so request. They will be required to participate in any refresher course or additional training deemed necessary by the Registration Committee.

Eligibility for renewal

- A Registrant who has made themselves available at least once in the two years prior to the expiry of their examiner term and whose practice remains without limitations or conditions is eligible for renewal of their examiner appointment.



Examiner usage

- Due to budgetary and travel considerations, examiners from population centres outside of the Greater Vancouver and Victoria Areas will only be used for in-person examinations if they are uniquely suited to those particular examinations or if the College is having difficulty finding available examiners in the Lower Mainland for a particular examination period. For virtual examinations, any examiners may be used.
- An examiner who has limitations or conditions placed on their practice OR has an open complaint matter during the course of their appointment will have their continued eligibility considered on a case-by-case basis.
- An examiner who is appointed to either the Registration Committee, the Inquiry Committee or the Board during the course of their appointment will be placed on hold and will not serve.

Payment

- Examiners receive \$200 per exam (Chairs receive \$250), or another amount specified by the Registration Committee or Board.

1. Policy Rationale and Purpose:

This policy sets out who can serve as an Oral Examiner and for how long, as well as the expectations for examiners.

2. Policy Scope:

This policy applies to Registrants of the Designated Health Profession of Psychology in the registration class of Registered Psychologist who are interested in serving as Oral Examiners. Examiner appointments are specific to the oral examination that is required for registration in the class of Registered Psychologist.

3. Legal Authority:

- *Health Professions Act*
- Psychologists Regulation
- CHCPBC Bylaws, Schedule 7, 13.1

4. Key Partnerships:

N/A



5. Definitions:

N/A

6. Process Check:

- Board Policy Framework
- Safe Spaces Playbook
- Other:

7. Resources/References:

N/A

Reviewed by the Board on:		Select date	<input checked="" type="checkbox"/> N/A
Reviewed by the Registrar/Deputy Registrar on:		Select date	<input type="checkbox"/> N/A
Date Approved Select date	Approved By <input type="checkbox"/> Board <input type="checkbox"/> Committee (<i>Name of Committee</i>) OR Name <i>Full Name</i> Title <i>Title</i>		
Date Effective Select date	Revision history	Last Updated:	Select date
Next Review Select date		Previous Update:	Select date
Drafted by:		Name <i>Name</i>	Title <i>Title</i>