



Chronicle

College of Psychologists of British Columbia

NEWS AND INFORMATION FROM THE COLLEGE OF PSYCHOLOGISTS

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Letter from the Chair

Dear Registrants,

The BC Government used its Throne Speech in February to provide several indications of how they will respond to their recently conducted Conversation on Health. The values identified as coming from this conversation and upon which the province will act this spring included: individual choice, personal responsibility, innovation, transparency and accountability.

A key feature of the legislative agenda this spring will be the introduction of legislation to enshrine a sixth principle of sustainability in the *Medicare Protection Act*. In particular, the government has suggested that it will seek amendments to the *Health Professions Act* to allow "health providers the opportunity to utilize their full scale of training and expertise." It will establish a health profession review board that is mandated to ensure qualified health professionals have full opportunity to utilize their skills and "not be denied that right by unnecessary credentialing and licensure restrictions." New legislation is also anticipated to ensure that health professionals certified to practice in other Canadian jurisdictions are welcomed to practice in BC. In keeping with the move to greater personal responsibility, citizens will be given new access to their health records and medical information, enabling better preventative and therapeutic care choices.

The Throne Speech also focussed on prevention and health promotion, stating that "mental illnesses like depression, schizophrenia and substance abuse typically begin in childhood, exerting a lifelong impact on the individual,

their families and society." Also highlighted were hyperactivity disorder and autism spectrum disorder. Government will be asking the Legislature to approve major investments aimed at prevention and treatment of these conditions.

These initiatives will have an impact on the regulation and provision of psychological services in BC and will be given considerable attention by the Board in the months (and years) ahead. We are also anticipating some proposed changes to the *Health Professions Act* to be announced in the coming weeks. The College will use mailings and the website to keep registrants informed.

Other issues before the Board and College committees include ongoing concerns with regard to appropriate use of title, mobility issues in light of the TILMA (*Trade, Investment and Labour Mobility Act*) agreement between BC and Alberta, pursuit of recognition of reserved actions for psychology, discussions with the Office of the Public Trustee in light of forthcoming changes to the legislation, as well as the College's key ongoing regulatory responsibilities of registration and investigation of complaints.

Registrants are invited to submit any comments or observations in regard to these changes or other issues to the Board, either in writing, by fax or using the feedback feature on the website.

I hope registrants enjoy this special edition of the *Chronicle* on the Register and Limited Register.

Michael Joschko, Ph.D., R.Psych.

Board of Directors

Lee Cohene, Ph.D., R.Psych.
Chair, Quality Assurance Committee

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Patient Relations Committee*

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IN THIS ISSUE

Letter from the Chair

Special Issue:

The Register and Limited Register

Changes to the Register

Legal Corner:

Practical Advice Concerning the Register

Eight Steps to Your Regular Registration Check-up

Legislation Update: Changes to the *Criminal Records Review Act* and Process and Schedule for Criminal Record Check of Registrants

Notices:

Upcoming Professional Will Workshops

Workshop on Ethics and School Psychology

AGM Announcement

Enclosures:

Workshop Registration Forms

Ethics in School Psychology Registration Form

Professional Will Workshops Registration Form

Professional Will Workshop brochure

2008 Directory of Registrants

SPECIAL ISSUE: The Register and the Limited Register

Background

Before considering what the Register is and how it is created, it will be helpful to consider how colleges are created and prescribed their duties and powers. Under Section 12 of the *Health Professions Act* (the "Act"), the Lieutenant Governor in Council is empowered to designate health professions and to prescribe the name of the colleges established to regulate them. The profession of psychology is one of the health professions so designated under the Act, and the College of Psychologists of B.C. (the College) is the body charged with regulating the profession of psychology. Under Section 15 of the Act:

15 (1) *A college is established for a health profession on designation of the health profession under section 12 (1).*

(2) *A college established under subsection (1) is a corporation consisting of*

(a) the members of the board appointed under section 17 (2) (a), until the first elections to the board referred to in section 17 (3) (a), and

(b) the persons who are registrants of the college.

The duties and objects of the College are also prescribed by the Act. Section 16 includes the following:

16 (1) *It is the duty of a college at all times*

(a) to serve and protect the public, and

(b) to exercise its powers and discharge its responsibilities under all enactments in the public interest.

Thus, Section 16(1) makes clear that the mandate of the College is public protection, and that all actions carried out by the College are in service of this duty. Subsequent clauses of Section 16 further specify College functions, and prescribe that the College is required to superintend the practice of the profession and to govern registrants according to the Act, the regulations and the bylaws of the College.

The College is required to establish standards of academic and other qualifications required for registration as a member of the College, and to establish, monitor and enforce standards of practice in order to enhance the quality of practice and reduce incompetent, impaired, or unethical practice amongst registrants. Section 16 prescribes that the College will establish and maintain a Continuing Competency Program to promote high practice standards amongst registrants, a patient relations program to seek to prevent professional misconduct of a sexual nature, and monitor and enforce standards of professional ethics amongst registrants.

Thus, the existence of the College, its duties, and several of its specific functions are defined and mandated by law as laid out in the Act. In summary, the College was created by government and is legally required to protect the public through evaluation of the applications of potential practitioners of psychology, and then by regulating the conduct of those who are so registered.

Section 19 of the Act empowers the College to establish the specific Bylaws that govern various College functions, including establishing requirements for the registration of a person as a registrant of the College, and establishing standards, limits, or conditions for the practice of the designated health profession by registrants. The Act provides the general framework by which a College is brought into existence and by which it functions, while the Bylaws are profession-specific prescriptions that govern College functioning. Registration and regulation are the two core functions of the College by which it meets its mandate to protect the public. This issue of the *Chronicle* is concerned with the official record of these core functions, the Register.

What is the Register?

Under Section 21 of the Act, the College Board must appoint a registrar for its College. In turn, the registrar must maintain a Register and must enter into it the name and address of every person granted registration by the College. The registrar must also cancel the registration of a registrant in the Register if certain conditions are met, such as if the registrant requests or gives written consent to the cancellation, the registrant has failed to pay a fee for renewal of registration or another fee within the required time, notification is received of the registrant's death, or the registration of the registrant has been cancelled by the Discipline Committee.

Bylaw 49 of the College provides further details regarding the register. It reads, in part:

49. (1) *The registrar must enter into the full register the name of a registrant who has been approved by the registration committee without any limitation imposed on the registrant's right to practice.*

(2) *The registrar must enter into the limited register the name of a registrant who*

(a) has limitations imposed on his or her right to practice psychology

Thus, "the Register" includes both the full Register and the Limited Register, although these are often denoted simply as the Register and the Limited Register. The Full Register

contains the names of all registrants of the College who do not have any limitations or conditions imposed on their right to practice. Bylaw 49 also specifies that the registrar must issue a registration certificate to each full registrant and a limited registration certificate to each limited registrant. In addition, the registrar is responsible for updating a registrant's registration if the registrant's right to practice psychology is changed or amended as provided in the Act or the bylaws, including moving a registrant from the Full to the Limited Register (or vice versa) in the event of a change in status. In turn, a registrant must, under Bylaw 49, comply with any restrictions, conditions or limitations imposed under the Act or these bylaws on his or her right to practice psychology.

What information is available on the Full Register?

Section 21.1 of the Act specifies the information that must be maintained on the Register for each registrant. The information so specified includes the registrant's name, Register address, business telephone number, the class of registration, any terms, conditions and limitations imposed on the registration by the College, a notation of each cancellation or suspension of registration, and any additional prescribed matters. These requirements are further elaborated in Bylaw 50(1) of the College, which states that entries on the Full Register must contain the full name of the registrant, their registration number, their class of registration, their date of registration, their address, the highest academic degree upon which registration with the College is based and the name of the conferring institution. In addition, Bylaw 50(3) states that if there is a change in any of the information on the Register respecting a registrant, the registrant must, within 30 days of the effective date of the change, provide the registrar with the new information so that the Register can be updated.

Who has access to the Full Register?

Section 22 of the Act requires that the Register must be open to inspection by any person free of charge at all reasonable times during regular business hours. The registrar is permitted to refuse a person access to the Register if the registrar reasonably believes that allowing access could threaten the safety of a registrant, or if the registrar reasonably believes that the person who is seeking access is doing so for commercial purposes. If access is refused under these conditions, the registrar is still permitted to disclose whatever information from the Register is determined to be appropriate in the circumstances.

continued on page 3

SPECIAL ISSUE: The Register and the Limited Register

continued from page 2

The Limited Register **What is the Limited Register?**

The Limited Register is a companion document to the full Register that contains the names of those registrants who have a limitation on their practice. The sole function of the Limited Register is to protect the public by making available to the public information relating to restrictions on a registrant's practice when these exist.

Who is on the Limited Register and why?

Individuals are placed on the Limited Register for one of the reasons specified in Bylaw 49(2), which states that:

(2) *The registrar must enter into the limited register the name of a registrant who*

(a) *has limitations imposed on his or her right to practice psychology*

(i) *by the registration committee under section 48(1),*

(ii) *by the discipline committee as permitted under the Act, or*

(iii) *by the registrant's consent under section 36(1) of the Act,*

(b) *has completed a declaration referred to in section 53(3)(a)(v) that the registrant does not intend to practice for a period of time not to exceed two consecutive years, or*

(c) *has completed a declaration referred to in section 53(3)(a)(iv) that the registrant is retired from practice.*

In all of these cases referred to in Bylaw 49(2), the Registration Committee is ultimately responsible for placing an individual on the Limited Register. However, as this Bylaw makes clear, individuals may be placed on the Limited Register in response to action initiated by the Registration Committee, the Inquiry Committee, by the Discipline Committee, or by themselves.

Placement on the Limited Register in response to a decision by the Registration Committee

Bylaw 48 specifies that the Registration Committee may approve an applicant for registration even when it has been determined that the applicant is not fully qualified to practice psychology without limitations, subject to one or more of the following limitations being put in place:

48 (1)...(a) *a limitation to practice only a specified area or areas of psychology;*

(b) *a limitation not to practice a specified area or areas of psychology;*

(c) *a limitation imposing a term or condition of registration;*

(d) *a limitation to practice only under supervision for a specified period of time.*

Thus, an applicant who is not fully qualified to practice without limitations will be placed on the Limited Register. For example, a limited registrant may be restricted to providing only a specific service and only in that setting in which the individual is already working. Extraordinary applicants who attained registration typically were initially provided with limited registration as they complete any outstanding registration requirements. An individual who successfully applies for temporary registration with the College will also be placed on the Limited Register. In cases in which the Registration Committee approves an application for temporary registration under Bylaw 46 (as it may in the case, for example, of a psychologist registered in another province who wishes to perform a time-limited service in B.C.), it must impose the time limit referred to in Bylaw 46 on the applicant's right to practice.

Placement on the Limited Register in response to a decision by the Discipline Committee

Registrants may also be placed on the Limited Register in response to action by the Discipline Committee under Section 39 of the Act. This would occur in any case in which the Discipline Committee imposes a limitation or limitations on a registrant's practice in response to public protection concerns regarding that registrant's conduct. Such an outcome would occur only after a formal hearing during which a panel of the Discipline Committee heard evidence presented regarding a complaint and including evidence presented on behalf of the registrant who is the respondent to the complaint, and only if the Discipline Committee determined that such action was appropriate to their finding in the matter. The Discipline Committee conducts hearings regarding complaint matters that have not been resolved by the Inquiry Committee, and is empowered to make findings that are only appealable to the Supreme Court of British Columbia. While this is a limited occurrence as efforts are made to resolve all matters prior to this formal step, the Act does provide the Discipline Committee with these powers.

Placement on the Limited Register as a result of action of the registrant

Registrants may take action themselves which results in their placement onto the Limited Register. For example, registrants who

complete a declaration that they are going on parental leave for a year, or who complete a declaration that they are retired from practice, are placed on the Limited Register by the Registration Committee. A registrant may also voluntarily sign an agreement or undertaking that places him or her on the Limited Register in order to resolve a complaint investigated by the Inquiry Committee. As an example, a registrant who has been the subject of a complaint about services he or she provided in a custody and access matter, an area in which he or she normally does not practice, may decide voluntarily to sign a letter of undertaking not to provide any services in this area without first obtaining supervision, and be placed onto the Limited Register.

Registration class and the Limited Register

Registration class refers to whether an individual is registered as a psychologist or a psychological associate. Registration class (i.e., psychologist or psychological associate) is independent of registration category (i.e., full registrant or limited registrant). Psychological associates may be full registrants, and psychologists may be on the Limited Register. For example, all individuals who successfully applied under the extraordinary provisions were placed on the Limited Register as one of the accommodations to allow them to complete outstanding requirements (e.g., EPPP, workshops, supervision, oral exam), and while many are psychological associates, some are psychologists. Extraordinary applicants are limited to setting and area of practice until such time as their outstanding requirements are met.

What information is available on the Limited Register?

As noted above in the section on information available on the register, Section 21.1 of the Act specifies information to be placed on the Register, including terms, conditions and limitations imposed by the College. Bylaw 50(2) of the College states that entries on the Limited Register must contain the same information as that specified for the Full Register (i.e., the full name of the registrant, their registration number, their class of registration, their date of registration, their address, the highest academic degree upon which registration with the College is based and the name of the conferring institution), as well as any limitations on the registrant's right to practice. The requirement that, if there is a change in any of the information on the register respecting a registrant, the registrant must, within 30 days of the effective date of the change, provide the registrar with the new information so that the Register can be

continued on page 4

SPECIAL ISSUE: The Register and the Limited Register

continued from page 3

updated pertains to both the Full and the Limited Registers.

How do you get off the Limited Register?

As noted above, there are a variety of reasons why a registrant may be on the Limited Register. The College will inform a registrant of what steps are necessary to move off the Limited Register to the Full Register. For example, if a registrant is on the Limited Register due to competency issues, the College will provide specific steps the registrant will have to take to satisfactorily demonstrate that he or she is competent to practice psychology without limitations. In the case of an applicant who has been placed on the Limited Register by the Registration Committee in response to a finding that the individual is not fully qualified to practice psychology without limitations, the Registration Committee also provides specific steps the individual can take in order to move to the full Register. Such steps might involve a period of supervision, successful completion of the EPPP, or some other registration requirement. Similarly, in the case of a registrant who has been placed on the Limited Register by the Inquiry Committee as a result of voluntarily signing a consent agreement or letter of undertaking, the steps required to remove the practice limitations are specified in the agreement. Often this will involve a period of supervision and/or other remedial work to address practice deficiencies identified in the course of an Inquiry Committee investigation. Registrants who are placed on the Limited Register through action of the Discipline Committee would also be provided with information regarding the means by which they may regain placement onto the Full Register. Registrants who have requested to be placed on the Limited Register (i.e., Limited Register – Out-of-Province, Limited Register – Non-Practicing, or Limited Register-Retired) can review the policies of the Registration Committee regarding the limitations and what is required to move to the Full Register. These policies are included in renewal packages and are available on the College's website.

The Registration Committee or Inquiry Committee need to be assured that registrants moving from the Limited Register to the Full Register can demonstrate that they are fit to practice psychology and have the competencies to do so. If questions in these areas arise for a registrant requesting to move to the Full Register from the Limited Register (e.g., a registrant on the Limited Register-Non-Practicing due to medical reasons), the Registration Committee may ask for additional information to accompany the request.

Who has access to the Limited Register?

Section 22 of the Act applies to both the Full Register and the Limited Register, and thus the Limited Register must also be open to inspection by any person without charge at all reasonable times during regular business hours, except in those cases in which the registrar has grounds to refuse access as already described above.

Renewal or reinstatement of registration

In order to maintain registration on the Register, a registrant is required, according to Bylaw 53, to deliver to the registrar on or before the date registration must be renewed: a signed and completed renewal of registration application, including a declaration of the practice areas of psychology in which the registrant is competent; a declaration of compliance with any continuing competency requirements set out in the bylaws; a declaration of past and future compliance with the Act, its regulations, the bylaws and any terms, conditions and limitations of registration; a declaration, if applicable, that the registrant is retired; a declaration, if applicable, that the registrant does not intend to practice psychology for the period set out in the declaration; the amount of any outstanding fees, levies or debts owed to the College; the amount of the applicable fees for renewal; and written evidence satisfactory to the Registration Committee of required professional liability insurance coverage.

As per Bylaw 54, in the event of a former registrant who has previously consented to cancellation of his or her registration, has failed to pay a fee for renewal of registration or another fee within the required time, or has had his or her registration cancelled by the Discipline Committee, he or she may achieve reinstatement onto the Register by: submitting a signed and completed application for reinstatement; all documents, fees and information required for renewal of registration; and a reinstatement fee in an amount equal to 35 % of the registrant's annual registration renewal fee.

The updated College website

The recently launched revised College website allows viewers to determine the registration status of registrants in addition to the full name and title of the registrant, their registration number, and the registrant's self-identified city of record. Suspensions and cancellations of registration are also noted. Viewers can search by name or by registration number. Regarding limitation(s) originating from action of the Registration Committee or of the Inquiry Committee, the terms, conditions,

and limitations imposed on one's practice are not specified on the website. The nature of a registrant's limitation(s) is specified only to the extent of whether it originated from action of the Registration Committee or of the Inquiry Committee. Registrants on the Full Register are denoted as having the status of "Psychologist"

continued on page 5

LEGAL CORNER

Practical Advice Concerning the Registrar

As should be clear from the preceding discussion, it is extremely important that you attend to your registration requirements, including meeting your continuing competency requirements and ensuring that all required documents and fees are received at the College on or before the renewal deadline each year. Bylaw 53(3) states:

(3) In order to maintain his or her registration a registrant must deliver the following to the registrar on or before the date registration must be renewed:

(a) a signed and completed renewal of registration application in Schedule D including

(b) a declaration of the practice areas of psychology in which the registrant is competent as required in section 52 ,

(c) a declaration of compliance with any continuing competency requirements set out in these bylaws,

(d) declaration of past and future compliance with the Act, its regulations, these bylaws and any terms, conditions and limitations of registration,

(e) if applicable, a declaration that the registrant is retired, and

(f) if applicable, a declaration that the registrant does not intend to practice psychology for the period set out in the declaration;

(g) the amount of any outstanding fees, levies or debts owed to the College;

(h) the amount of the applicable fees for renewal specified in Schedule C; and

(i) written evidence satisfactory to the registration committee of the professional liability insurance coverage required under section 61.

SPECIAL ISSUE: The Register and the Limited Register

continued from page 4

Full Register" or "Psychological Associate Full Register." Registrants on the Limited Register are described as "Psychologist Limited Register - Registration Committee," "Psychologist Limited Register - Inquiry Committee," "Psychological Associate Limited Register - Registration Committee," or "Psychological Associate Limited Register - Inquiry Committee" as their circumstances dictate. The information available on the website also differs from the Register information in that contact information for registrants, their date of registration, and their highest academic degree and conferring institution are not available.

In the event that you fail to submit all required information, documents, and fees to the College by the renewal deadline, the registrar is legally required to cancel your registration. In the event that you subsequently apply for reinstatement of registration, you will be required to pay a reinstatement fee equal to 35% of your annual registration fee in addition to the registration fee, as per Bylaw 54.

Understand Your Obligations If you are on the Full Register...

In addition to meeting registration and renewal requirements, you have obligations under the Bylaws and the *Code of Conduct* (the "Code") regarding how you identify yourself as a registrant of the College and how you designate your credentials. Division 9 of the *Code* addresses a number of these issues, including prescribing that you must: identify yourself as a registrant of the College at the beginning of a professional relationship; accurately represent your area(s) of competence, education, training, experience, and professional affiliations to the College; not hold yourself out as having any specialty designation granted by the College or specialty qualification based upon any area of practice declared for purposes of registration or renewal; not misrepresent affiliations with institutions or organizations as evidence of professional qualifications (for example, not implying that membership in APA, CPA, BCPA, or any other professional fellowship is evidence of professional qualifications); and correct any misrepresentations by others of your credentials, qualifications, or affiliations. Division 9 of the *Code* also requires that you clearly indicate your title (Psychologist or Psychological Associate, or abbreviation), only the highest academic degree upon which your registration is based when listing your name, and either the degree or prefix Doctor but not both. For example:

John Smith, M.A., R. Psych. Assoc.
Jane Smith, Ph.D., R. Psych.
Dr. Jane Smith, R. Psych.
are acceptable, while

John Smith, B.A., M.A., R. Psych. Assoc.
Dr. Jane Smith, Ph.D., R. Psych. are not.

Division 9 of the *Code* should be consulted for further details regarding how you are required to represent your services and credentials.

Bylaw 53(8) stipulates that you must prominently display your current annual certificate in the premises you routinely use to practice psychology. If you routinely practice psychology in more than one setting, you are required to display a copy of your certificate of registration in each setting. Additional official copies of your certificate may be obtained from the College for a charge of \$25.00 per copy.

If you are on the Limited Register ...

Division 9 of the *Code* and Bylaw 53(8) also apply to you. This means that you are also obligated to represent yourself and your services according to the requirements described above, and prominently to display your current certificate of registration wherever you routinely provide psychological services. Regarding representing your registration, the *Code of Conduct* specifies that if so required by the College, you need to identify that you are on the Limited Register, as in the following examples:

Jane Smith, Ph.D. R. Psych.
(Limited Register)
John Smith, M.A., R. Psych. Assoc.
(Limited Register)

The information that you are on the Limited Register is required regardless of whether you are identifying yourself verbally, in advertising, in correspondence or reports, or in some other fashion.

Continuing Competency Program


In addition to representing yourself accurately, you are required to be in compliance with continuing competency requirements, just as you would if you were on the Full Register. Activities undertaken to fulfill the terms of a consent agreement or letter of undertaking in order to close a complaint matter investigated by the Inquiry Committee may not be used to fulfill continuing competency requirements, as they are requirements in addition to normal continuing competency requirements. Similarly, activities undertaken in response to limitations arising out of a decision by the Registration Committee (such as remedial work, for example) may not be used to fulfill continuing competency requirements, as they are requirements to bring an individual up to the "regular" professional standard and exist in addition to normal continuing competency requirements. The only exceptions to the requirement for continuing competency are for those who are on the Limited Register – Out Of Province and Limited Register – Retired.

Individuals on the Limited Register – Retired are not expected to return to active practice and therefore are considered exempt from the continuing competency requirements by the Quality Assurance Committee. Those who are on the Limited Register – Out Of Province must submit proof of full licensure in psychology in another jurisdiction at every renewal and are expected to be maintaining competency requirements for full licensure in the other jurisdiction. Those who are on the Limited Register – Non-Practicing (for example, due to being on parental or medical leave) must remain in compliance with continuing competency requirements, as they are assumed to remain competent during their leave from practice to be able to resume active practice fairly quickly.

All individuals on either the Full or the Limited Register, regardless of status, are required to maintain appropriate professional liability insurance.

It is important to understand why you are on the Limited Register and what you are required to do in order to move to the Full Register if that is your goal. Whether you have been placed on the Limited Register as part of your registration process or through events arising out of a complaint to the College, you will have been provided with information specifying the nature of the limitations, conditions, or restrictions on your practice, and the steps you must take in order to remove those limitations, conditions, or restrictions. You are legally required to comply with all limitations, conditions, or restrictions on your practice until such time as you have been notified in writing by the Registration Committee that they have been removed. Failure to do so may result in an investigation into your conduct by the Inquiry Committee, and potential sanctions as prescribed in the *Act*.

continued on page 6

 College of Psychologists
of British Columbia

PROFESSIONAL WILLS WORKSHOP NOTICE

[See Workshop Registration Form
enclosed with this Chronicle]

Nanaimo – Sunday, May 11, 2008

Castlegar – Monday, May 12, 2008

Vancouver – Wednesday, May 14, 2008

Vancouver – Thursday, May 15, 2008

Prince George – Friday, May 16, 2008

Additional Registration Forms are
available on the College website.

SPECIAL ISSUE: The Register and the Limited Register

FREQUENTLY ASKED QUESTIONS

Q: What is the difference between being on the Limited Register – Retired and being off Register?

A: If you are on the Limited Register – Retired you are still registered, still need to maintain professional liability insurance as per Bylaw 61, have access to title (i.e., you can call yourself a retired psychologist), and it is easier to return to active practice (i.e., you do not need to reapply for registration). If you are off the Register, you have no standing with the College, have no access to title (i.e., are not able to refer to yourself as a retired psychologist), and must reapply for registration with the College if you choose to resume practicing as a psychologist. It is recommended that you consult your insurance carrier for “tail” coverage when you go off the register in order to provide coverage for civil litigation arising after you are no longer a registrant.

Q: May I call a client who is in B.C. if I am on the “Limited Register – Out of Province”?

A: No. You are only permitted to provide psychological services in the jurisdiction in which you are licensed to actively practice.

Q: Do I have to complete continuing competency requirements this year if I am retiring next year?

A: Yes. The obligation to fulfill continuing competency requirements only ends once you change to Limited Register – Retired status.

Q: Do I have to complete continuing competency requirements if I am on the Limited Register – Non-Practicing?

A: Yes. You are assumed to be competent and maintaining competency with this status, which is reflected in the ease with which you are able to return to active practice.

Q: If I’m retiring or going on parental leave later in this year do I have to renew as a full registrant?

A: Yes. You must maintain your normal registration status until such time as you retire or go on leave.

Q: Can I get a refund or a prorated fee if I retire or go on parental leave part way through the year?

A: No. All registrants intending to practice during any part of a calendar year must pay full fees at the beginning of the year, and the College does not refund fees on a prorated basis if a registrant ceases to practice during that year. The Board has determined that, given

the tremendous variation among registrants as to when, why, and how much they choose to work or not to work, it is not practicable to prorate payments over 365 days.

Q: What does it mean if someone is on the Limited Register?

A: The Bylaws differentiate between registrants on the Full Register and registrants on the Limited Register of the College. Registrants on the Full Register are working in psychology without any restrictions or limitations on their practice. Registrants on the Limited Register have limitations or conditions placed on their practice. Registrants on the Limited Register may be on the Register for a number of reasons including temporary absences from their practice, incomplete coursework, disciplinary sanctions or agreements, or competency concerns. For example, an individual may have a restriction on their practice based on a decision of either the Registration or the Inquiry Committee, a registrants may be limited in their practice areas by voluntary agreement due to a competency complaint, and new registrants may have conditions placed on their practice because they require additional supervision prior to being placed on the Full Register. Other examples include that registrants may be on the Limited Register because they are on sabbatical, maternity leave, or are temporarily out of the province.

Q: How do I explain to employers or clients what “Limited Register” means?

A: You are encouraged to explain clearly the reason for the limitation. Some limitations are printed on the Certificate of Registration, which must be displayed in your office. In addition to reducing confusion about limitations, this kind of discussion helps educate the public about the regulation of psychology in BC. There are a wide variety of limitations, including new registrants with limitations targeted to remediate areas of practice highlighted by performance on the oral exam, and limitations which form the basis for complaint resolution, such as not practicing in a certain area or receiving supervision.

Registrants who employ or seek to employ other registrants on the Limited Register should request a copy of the Limited Register Agreement from their employee or prospective employee to ensure that the contemplated employment is in compliance with this Agreement.

Q: If I am on the Limited Register, how do I sign my name?

A: If you are on the Limited Register, you will have a Limited Register Agreement or Letter of Undertaking which will specify whether or not you are required to indicate this status in your professional signature and advertisements. Identification of Limited Register status should be consistent with the remainder of the name and credential presentation, including font size.

Q: Are registrants on the Limited Register - Non-Practicing, required to be in full compliance with the Continuing Competency Program?

A: A registrant may request to be placed in the Limited Register - Non-Practicing category for a maximum of two consecutive years. While on the Limited Register, registrants are required to be in compliance with the Continuing Competency Program unless they are on medical or parental leave. Registrants “on sabbatical” would be expected to be engaging in activities that would meet the program requirements (i.e., taking workshops, reading, discussing psychology with colleagues, etc.).

College of Psychologists of
British Columbia
and
British Columbia Association
of School Psychologists
jointly present

ETHICAL ISSUES IN SCHOOL PSYCHOLOGY

*Presented by
Dr. Susan Jacob*

PLUS – Legal Issues Primer
*Presented by
CPBC College Counsel
Lisa Fong, LLB.*

May 30, 2008 – 9 am - 5 pm

SFU Harbour Centre
580 West Hastings Street
Vancouver, BC

Cost: \$95.00

Registration Form enclosed

*Additional Registration Forms available
on the College website.*

REGISTRANT CHECKLIST:

Eight Steps To Your Regular Registration Check-up



As a registrant of the College of Psychologists of British Columbia, you are responsible for reviewing your registration on a periodic basis to ensure you understand your status and its associated obligations. Below are eight easy steps to check-up on your knowledge of your registration.

- 1. Am I listed correctly on the Register?** Check your listing on the College's website (see paragraph 8 for a discussion of the differences between the information on the College's Register and the website). If you are supposed to be registered and you are not listed in either the Full or Limited Register contact the College immediately. If you are listed on the Register but your information is incorrect also contact the College immediately.
- 2. Is my registration listed correctly on my certificate?** College Bylaw 53(8) requires you to display your certificate with your correct information in your place of practice. Failure to comply may result in discipline. If the information on your certificate is not consistent with the information on the Register, you should contact the College immediately.
- 3. If I am on the Limited Register, what should I know?** If you are on the Limited Register, you must understand the limitations and restrictions in relation to your practice. It is a violation of the College Bylaws and the *Code of Conduct* to practice in excess of the limits of your registration. Therefore, if you do not understand the

limitations or restrictions on your practice or you have any questions, you should contact the College.

- 4. How do I move from the Limited Register onto the Full Register?** If you are on the Limited Register, the College will have informed you as to what steps are required to move to the Full Register. Again if you do not understand these steps or have any questions, contact the College.
- 5. What are my obligations with regard to maintaining my registration?** In order to maintain your registration you must attend to your registration requirements including meeting your continuing competency requirements and ensuring all your required documents and fees are received by the College on or before the renewal deadline of December 31st.

If you fail to meet the requirements of renewal, your registration will be cancelled. Without registration you cannot practice psychology until you have been reinstated. The unauthorized practice of psychology is a violation of the *Health Professions Act* and the Psychologists Regulations, and may be disciplinable, the subject of a court ordered injunction, and a basis to refuse reinstatement.
- 6. How do I go about renewing my registration?** The requirements for the annual renewal of your registration are set out under College Bylaw 53 including a list of information, documents and fees that the College requires before it can renew

your registration. Renewal forms are sent out by the College well in advance.

- 7. If my registration has been cancelled for failing to pay renewal fees, how do I reinstate it?** The requirements for reinstating your registration are set out under College Bylaw 54. Reinstatement forms may be obtained from the College or downloaded from its website.
- 8. How is the directory on the College's website different from the Register?** The College's Register contains the information about a registrant as per the Bylaws, including the Register address. The Register is accessible in person as per the Act and the Registrar has some discretion as to its access. The College's website contains the registration status, whether the registrant is on the Full or Limited Register, and if the limitation originated from the Registration, Inquiry Committee or Discipline Committee. Regarding the Limited Register - Registration Committee or Limited Register - Inquiry Committee, the College's website does not contain the specifics as to why a registrant is on the Limited Register or the nature of the limitation. The Directory is a listing of only those registrants who have indicated that they wish to be included in the Directory. It contains all the information on the College's website as well as contact information identified by the registrant to include in the Directory. The Directory is mailed to all registrants and others who request it (e.g., insurance companies).

Be sure to use your R.Psych. or R.Psych. Assoc. designation in all professional materials and advertisements.

LEGISLATION UPDATE

Criminal Records Review Act Amendments

Under the *Criminal Records Review Act* (CRRRA), the College is required to ensure that each registrant completes a criminal records review conducted by the Criminal Records Review Program. There have been some recent changes to the CRRRA including expanded definitions for conviction, addition of six new offenses, and the requirement that registrants have a criminal record review every five years. Registrants should review the CRRRA to ensure that they are aware of the changes to the Act that apply to their practice.

Regarding the five-year review, the College will be required to ensure that registrants complete a criminal record review as per the following schedule:

- a. September 30, 2008, for registered members whose surname begins with the letter A or E or any letter between them;
- b. September 30, 2009, for registered members whose surname begins with the letter F or J or any letter between them;
- c. September 30, 2010, for registered members whose surname begins with the letter K or P or any letter between them;
- d. September 30, 2011, for registered members whose surname begins with the letter Q or U or any letter between them;
- e. September 30, 2012, for registered members whose surname begins with the letter V or Z or any letter between them.

In the Spring/early Summer of 2008, registrants whose surname begins with A, B, C, D, or E will be mailed a consent form for a criminal record review to mail back to the College with a \$20 fee payable to the Minister of Finance. The College will forward the consent and fee to the Criminal Records Review Program. As per the CRRRA, the College will maintain the original signed consent on the registrant's file.

References: <http://www.pssg.gov.bc.ca/criminal-records-review/index.htm>
http://www.leg.bc.ca/38th3rd/3rd_read/gov16-3.htm

NOTICE OF ANNUAL GENERAL MEETING and Continuing Competency workshop on Release of Records: Legal Issues for Psychology

College of Psychologists of British Columbia
Chan Centre for Family Health Education
Children and Women's Health Centre – 4480 Oak Street Vancouver, BC
Thursday, May 22nd, 2008 – 5 to 9 p.m.

Teleconferencing will be arranged for Victoria and other locations.
Details to be announced when sites are finalized.

A light dinner will be served.

New Registrants Sept. 1, 2007 to Feb. 29, 2008

Robinder Paul BEDI
Helen Mary BERESFORD
Nicholas Mark BOGOD
Patricia Ann BRIX
Darcy Shannon COX
Nechia Anne DEKRYGER
Julie Luce DESROCHES
Lesley Joyce DEPREY
Shirley Anne Ruth FRIESEN
Joan Susan JAMES
Vanessa JOHNSON
Mukti KHANNA
Aaron LAUTZENHISER
Rachel MALLORY
Andrea Karen McEACHRAN
Kevin David MILLER
Caroline Catherine Carragher NEILL
Michael Paul PAPSDORF
Terrance Woodrow RHOADES
Melisa Julie ROBICHAUD
Cirelle K. ROSENBLATT
Wanda Lee ROWAT
Joshua SLATKOFF
Tigerson M. YOUNG

Registrants who moved to Limited Register Retired: effective January 1, 2008

Allan BESNER
Pamela CRAMOND-MALKIN
Susan Jane DIAMOND
E. Clair HAWES
Peter Richard JOHNSON

Andre M. KLINGNER
Patricia Carol MANNING
Laurain MILLS
Diane Elaine POLLARD
Maribeth RUCKMAN
Loretta Kathleen WOOLSEY

Registrants who resigned from the Register Effective January 1, 2008

Carl M. ANSARELLO
Douglas Wayne AITCHISON
Elizabeth BRISTOWE
Susan Dorcas BUTT
Jacqueline Joanne DOUGLAS
Victoria F. DRADER
Eileen M. HENDRY
Jerry Robert LEVINSON
Irene LIEBEN
John Peter MARTON
Ross Noel MORGAN
Patricia F. PEREIRA
Diane Kathleen PINCH
Ana Maria SIERRA-JONSSON
Michael Sylvan STOIAN
George TIEN
Julia Ann WARRINGTON

Registrants who moved to Limited Register – out of province Effective January 1, 2008

Douglas Pieter BOER
Mukti KHANNA
Maria MARSHALL
Kim Mitchell STEVENSON

Registrants who moved to Limited Register – non-practicing Effective January 1, 2008

Libby Leona Beatrice GOSZER
Elizabeth Marshall HALLAM
Helen MacISSAC
Robert John MISURACA
C. Christine O'ROURKE
Dana Sigrid THORDARSON
Lynne Catherine WALKER
Connie WANLIN
Karen Eileen WHITEMORE
Patricia WILSON

Registrants whose registration was cancelled as per Health Professions Acts 21(3) Effective January 1, 2008

David Joseph CREIGHTON
Constance Louise EDWARDS
Sandra EUGSTER
Rosalie HAWRYLKO
Laurie Gay HASHIZUME
Richard LEVINE
Barbara C. MILLS
John Romas RACINSKAS
Amy Susan REIN
Dennyse Darnay STANFORD
Kimberly Ann STRINGER
Leland J. WOODSON

 College of Psychologists of British Columbia

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