

Territorial Acknowledgement

The offices of the College of Health and Care Professionals of British Columbia are located on the ancestral and unceded territories of the Coast Salish Peoples — specifically, the x^wməθk^wəyəm (Musqueam), Sḵwxwú7mesh (Squamish) and səliwətaɪ (Tseil-Waututh) Nations — the lək^wəŋən (Lekwungen) Peoples — represented today by the Songhees and x^wsepsəm (Esquimalt) Nations — and the WSÁNEĆ (Saanich) Peoples — including the BOŶÉĆEN (Pauquachin), STÁ,UTW (Tsawout), WJOŁŁP (Tsartlip), and WŚÍŶEM (Tseycum) Nations.

As the College regulates the practice of multiple health-care professions across what is now commonly referred to as British Columbia, we acknowledge and honour all First Nations territories across these lands.

We are conscious of the privilege we hold that allows us to carry out our important work on these territories, where the First Peoples have maintained a special relationship with the lands and waters for thousands of years — since time immemorial — and where this relationship continues today.



College of
**HEALTH AND CARE
PROFESSIONALS OF BC**

Board Meeting Minutes

September 26, 2024



Minutes

Date: September 26, 2024

Time: 8:30 AM (in person)

Meeting preparation time: 2 ½ hours.

Approved: December 9, 2024

Knowledge Keeper: Gary Johnston, Skwxwú7mesh

Board members: Allan Seckel (Chair), Debbie Ruggerio, Jamie Hack, Jennifer Agnew, John Meneghello, Joyce Kenoras, Mary O’Callaghan, Nathan Doidge, Olivier Yergeau, Russell Ebata, Sarah Lalonde, Sue Randhawa

Staff: Dianne Millette, CEO; Paul Cormier, Financial Consultant, Elise MacDonald Manager, Finance; Kathy Davidson, Executive Director, SGSA; Christopher Dodge, Executive Coordinator, Board Governance

Guests: Priya Kullar, Raincoast Ventures Ltd., Recording Secretary

Items	Presented by
Welcome Allan welcomed participants to the College of Health and Care Professionals of British Columbia (CHCPBC) Board meeting at approximately 8:30 a.m.	Allan Seckel, Board Chair
Territorial Acknowledgement <i>Reference material: Policy - Territorial Acknowledgement</i> Allan offered a Territorial Acknowledgement to recognize and honour the First Nations on whose territory the meeting took place.	Allan Seckel, Board Chair
Welcome and Opening Remarks Gary Johnston, Knowledge Keeper, provided Opening Remarks, welcomed participants, and shared comments to open the meeting in a good way.	Gary Johnston, Knowledge Keeper



Items	Presented by
<p>Circle of Introductions/Intention Setting</p> <p>Board members and staff introduced themselves, sharing about the territories where they live and setting their intention for the meeting.</p>	<p>All participants</p>
<p>Board member declarations of Conflict of Interest</p> <p>No conflicts were declared.</p>	<p>Allan Seckel, Board Chair</p>
<p>Approval of Consent Agenda <i>Reference material: Board Meeting Minutes June 25, 2024; Report from the Registrar; Briefing Notes: Publication of Board Declarations of Interest, Appointment of the Chair, Inquiry Committee, and Appointment of Members, Designation of Chairs/Vice Chairs for Board Support Committees.</i></p> <p>2024-02-08 Resolution</p> <p>We the Board, agreed to proceed with the Consent Agenda with the exception of the item “Appointment of the Inquiry Committee Chair” which was added to the meeting agenda for further discussion.</p> <p style="text-align: right;"><u>CARRIED</u></p> <p>2024-02-09 Resolution</p> <p>We the Board agree that the minutes of June 25, 2024 reflect accurately the discussion and decisions made at that meeting.</p> <p style="text-align: right;"><u>CARRIED</u></p> <p>2024-02-10 Resolution</p> <p>We, the Board, UNDERSTAND that in the absence of a Governance Committee, staff have conducted a process to solicit interest from Board members in being appointed to three Board Support Committees.</p> <p>And we UNDERSTAND that staff have made recommendations for appointments to Board Support Committees, and Chair/Vice Chair designations for each committee based on expressions of interest, competency matrices, and member preferences.</p>	<p>Allan Seckel, Board Chair</p>



Items	Presented by
<p>We therefore AGREE to appoint the following Board members to the Board Support Committees and designate those indicated as Chair/Vice Chair of each, until June 30, 2026:</p> <p>Finance and Audit Committee: Nathan Doidge – Chair John Meneghello – Vice Chair Allan Seckel (ex-officio) Olivier Yergeau</p> <p>Governance Committee: Allan Seckel – Chair Mary O’Callaghan – Vice Chair Jennifer Agnew Joyce Kenoras Sue Randhawa</p> <p>Human Resources Committee: Debbie Ruggiero – Chair Russell Ebata – Vice Chair Jamie Hack Sarah Lalonde Allan Seckel</p> <p style="text-align: right;"><u>CARRIED</u></p>	
<p>Appointment of the Chair of the Inquiry Committee</p> <p>2024-02-11 Resolution</p> <p>We, the Board, UNDERSTAND that the chair of a statutory committee such as the Inquiry Committee is appointed by the Board from among the Committee members upon the recommendation of the Governance Committee.</p> <p>We therefore AGREE to appoint Richard Walker as the Interim Chair of the CHCPBC Inquiry Committee and request that the Governance Committee recommend an individual at the next Board meeting for appointment as the Inquiry Committee Chair.</p> <p style="text-align: right;"><u>CARRIED</u></p>	<p>Allan Seckel, Board Chair</p>
<p>Governance Oversight</p>	<p>Dianne Millette, Registrar</p>



Items	Presented by
<p><i>Reference material: Briefing Notes: Operations Plan, Risk Management Framework, Workplan: Board and Board Support Committee Workplan and Calendar: Board Planning Calendar</i></p> <p>It was agreed that the Board would benefit from education regarding risk management to confirm a common understanding.</p> <p>The Board agreed with the risk philosophy and risk categories described and directed the Finance and Audit Committee to further develop the risk management framework for report to the Board.</p>	
<p>Finance Oversight <i>Reference material: Financial Report of Management, Audited Financial Statements for the stub period ended June 27, 2024 for six legacy colleges, Audited Financial Statements for a full year audit for one legacy college, Audit Findings Letters for seven legacy colleges, and Briefing Note: Approval of Audited Financial Statements</i></p> <p>2024-02-12 Resolution</p> <p>We, the Board, APPROVE the audited financial statements, dated June 27, 2024, as presented for the College of Dietitians of BC (“CDBC”), College of Psychologists of BC (“CPBC”), College of Opticians of BC (“COBC”), College of Optometrists of BC (“CDOBC”), College of Occupational Therapists of BC (“COTBC”), College of Physical Therapists of BC (“CPTBC”), and College of Speech and Hearing Professionals of BC (“CSHBC”).</p> <p style="text-align: right;"><u>CARRIED</u></p>	<p>Paul Cormier, Financial Consultant and Elise MacDonald, Manager, Finance</p>
<p>Approval of Investment Policy <i>Reference material: Briefing Note – Approval of Investment Policy; Policy - Investment</i></p> <p>2024-02-13 Resolution</p> <p>We, the Board, RECOGNIZE that it is the responsibility of the Board to approve policy related to investment of College funds.</p>	<p>Paul Cormier, Financial Consultant and Elise MacDonald, Manager, Finance</p>



Items	Presented by
<p>And we UNDERSTAND that the Finance and Audit Committee will use the policy to oversee and report to the Board in relation to College investments.</p> <p>We therefore AGREE that the Investment Policy be approved as circulated with an effective date of December 31, 2024 to allow time for compliance with the policy.</p> <p style="text-align: right;"><u>CARRIED</u></p> <p>The Finance and Audit Committee was directed to review and discuss any needed revisions to the policy and the Asset Allocation Targets in Appendix B: Restricted Funds, and report back to the Board regarding any recommended revisions.</p>	
<p>Approval of Psychologist Profession Fee Increase <i>Reference material: Briefing Note – Recommendation for Psychologist Fee Increase; Resolution for Approval of Psychologist Fee Increase</i></p> <p>As there were no guests present, the meeting remained open during this discussion.</p> <p>2024-02-14 Resolution</p> <p>The Board APPROVES a 15 percent increase in application, registration and renewal fees for Psychologists, beginning with the 2025 renewal year.</p> <p style="text-align: right;"><u>CARRIED</u></p>	<p>Allan Seckel, Board Chair</p>
<p>Next Meeting Dates</p> <p>In Person:</p> <p>December 9, 2024 (Board meeting and education session) March 20, 2025 (Board meeting and education session) June 4, 2025 (afternoon Board meeting) June 5, 2025 (all day Strategic Planning) September 19, 2025 (Board meeting and education session).</p>	<p>Allan Seckel, Board Chair</p>
<p>Closing Remarks</p> <p>Gary described his support and excitement about the work ahead for the Board, and the analogy of individual</p>	<p>Gary Johnston, Knowledge Keeper</p>



Items	Presented by
and collective canoe journeys required for the Board to complete the work. The meeting concluded at approximately 11:45 a.m.	