



POSITION DESCRIPTION

Position Title: Practice Advisor, Opticianry

Position Category: Employee Part-Time (0.2 FTE)

Work Arrangement: Remote in British Columbia

Department: Quality Practice: Professional Practice & Practice Support

Territorial Acknowledgement

The offices of the College of Health and Care Professionals of British Columbia (CHCPBC) are located on the ancestral and unceded territories of the Coast Salish Peoples — specifically, the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish) and səliwətał (Tsleil-Waututh) Nations — the ləkʷəŋən (Lekwungen) Peoples — represented today by the Songhees and xʷsepsəm (Esquimalt) Nations — and the WSÁNEĆ (Saanich) Peoples — including the BOKKÉĆEN (Pauquachin), SṪÁ,UTW (Tsawout), WOLÉLP (Tsartlip), and VŚÍKEM (Tseycum) Nations.

Position Summary

The Practice Advisor, Opticianry at CHCPBC serves as a key resource for licensed opticians, providing guidance on regulatory standards, ethical practices, and professional responsibilities. This role involves developing and updating practice guidelines, delivering educational programs, and monitoring compliance to uphold the integrity of the profession. The Practice Advisor collaborates with healthcare professionals, educational institutions, and industry stakeholders to promote excellence in opticianry practice across British Columbia.

It is essential for all College staff to contribute to a team approach with a public protection focus, delivering efficient services that align with and allow the College to meet its regulatory, strategic, and operational goals.

Supervisory & Reporting Responsibilities/Relationships

Reports to: Manager, Professional Practice & Support and Quality Assurance

Direct reports: N/A

Duties & Responsibilities

1. Provide practice consultations to registrants as it relates to relevant legislation and the College's standards and bylaws.
2. Provide profession-specific support to the Quality Assurance Program for Opticianry, including completing professional performance assessments and development of registrant remediation plans.



3. Provide profession-specific practice advisory support to Investigations, Discipline & Monitoring and Licensure staff teams, as well as the Inquiry Committee (IC) and Registration Committee (RC) as required.
4. Develop resources for registrants to support practice and regulatory compliance.
5. Support the development of practice standards, policies, and guidelines.
6. Ensure registrants are compliant with the Health Professions Act (HPA), the Optometrists Regulation, the CHCPBC Bylaws, and relevant standards and policies.
7. Maintain knowledge of the profession of Opticianry, relevant legislation and practices in regulation, identifying trends, risks, and best practices.
8. Collaborate with regulators in BC and other jurisdictions to share best practices and develop common approaches to regulation.
9. Other duties as assigned by the Manager(s).

Qualifications

1. Post-secondary education in Opticianry, plus a minimum of five (5) years' practice experience in health care delivery.
2. Registration in good standing with CHCPBC.
3. Experience in interpreting legislative requirements and identifying and analyzing the implications on internal policies and procedures.
4. Knowledge of the HPA and a demonstrated understanding of regulatory functions and related administrative law principles preferred.
5. Tech savvy with excellent working knowledge of cloud computing systems and Microsoft Office suite (such as Word, PowerPoint, Excel, Outlook).
6. Awareness of the *Health Professions Act* and *Health Professions and Occupations Act* and their application to the work of CHCPBC.
7. Awareness of the *Declaration on the Rights of Indigenous Peoples Act* (2019) and *Action Plan (2022-2027)* and their application to the work of CHCPBC, including awareness of a distinctions-based approach related to Indigenous Peoples.
8. Awareness of and commitment to learning and understanding the Truth & Reconciliation Commission's 94 Calls to Action (2015), the In Plain Sight Report's 24 recommendations specific to healthcare in BC (2020), and the 231 Calls for Justice in Reclaiming Power and Place: National Inquiry into Missing and Murdered Indigenous Women & Girls Final Report (2019) and how they intersect across the health care system.
9. Commitment to ongoing learning related to Indigenous cultural safety and humility.

Salary & Benefits

1. The full-time compensation for this position is \$95,000-\$132,400 annually (prorated at \$19,000-\$26,480) based on a 37.5-hour work week (prorated at 7.5 hours).
2. The starting salary will be determined based on factors such as the successful candidate's job-related knowledge, skills, experience; salaries of other employees in the same salary range; market conditions and other relevant factors.
3. The College provides competitive compensation and an attractive benefit package.
4. We have a flexible work environment that includes a hybrid/remote work model



with an assigned schedule. We offer opportunities for personal and professional growth; provide flexibility; strive for work-life balance; and provide an excellent and dynamic work environment where innovation, teamwork and creativity are highly valued.

The College deeply values and celebrates diversity, understanding that it is not just about representation, but about the active inclusion, empowerment, and support of individuals with a wide range of skills, backgrounds, identities, and lived experiences. We acknowledge that diversity is essential to our success and resilience, and we strive to build an environment where every individual is recognized, respected, and provided with the space to thrive. We honour and actively support employees who identify with a broad spectrum of communities, including but not limited to, those who self-identify as First Nations, Metis, Inuit/Inuk, Black, racialized persons, 2SLGBTQIA+, gender diverse, disabled, and neurodivergent individuals.

Our commitment goes beyond representation - we aim to create a culture of belonging, where diverse perspectives are not only heard but celebrated, and where people feel safe, valued, and supported. We are dedicated to fostering an open, welcoming and inclusive work environment where all employees can bring their full, authentic selves to their work. We recognize that true diversity requires the active dismantling of systemic barriers and the continuous support of equity deserving groups.

As a College, we aspire to employ, support, and empower staff who reflect the rich diversity of the communities we serve across British Columbia, ensuring that our team is representative and responsive to the varied needs and lived experiences of those who rely on our services.