



Guidelines for Meeting Observers

Members of the public, including registrants, are welcome to attend Board Meetings of the College of Health and Care Professionals of BC (CHCPBC) virtually as observers. Board meetings are held four times per year, typically in March, June, September and December.

Meeting dates and agendas

Board meeting dates and times are published on the [College website](#). The agenda and the registration link are posted on the website at least one week in advance of the meeting.

Attendance

Members of the public who wish to observe a Board Meeting must register as an observer in advance of the meeting on the [College website](#). Attendance as an observer at a meeting is available virtually. Once registered, observers will receive a unique link to observe the proceedings.

Observers attending meetings do not have speaking privileges and are unable to engage with the Board or staff during the meeting.

Open and closed meetings

Board meetings are open to the public except when an agenda item(s) meets one or more criteria for exclusion outlined in [Bylaw 2.32](#). The Board can hold a Closed Meeting by excluding the public from observing any part of the meeting if a matter is eligible for exclusion. If the Board moves to a Closed Meeting, observers will be asked to leave.

Conduct expectations

Board meetings are intended to be viewed and not recorded. CHCPBC does not record audio or video of any part of its meetings. The College does not consent to the audio or video recording (including screenshots) of any portion of the meeting, and publication or other use of any such recording is expressly prohibited.



Minutes

Minutes of open Board meetings are available on the [College website](#) once they are approved, generally at the next scheduled Board meeting.

Contact

Registrants and members of the public who have questions about an upcoming Board meeting can contact CHCPBC's Strategy, Governance and Social Accountability team at sgsa@chcpbc.org.

For media enquiries, contact media@chcpbc.org.