

Draft Bylaws:

College of Health and Care Professionals of British Columbia

DRAFT

14.0 Continuing Professional Development (CPD)

CPD Requirements

- 14.1 A Licensee must do all of the following CPD Requirements between October 1 and November 30 of each year:
- (a) conduct a review of required resources on specified standards;
 - (b) complete and submit an online quiz administered by the College;
 - (c) submit a self-report of performance and professional development in the form required by the Registrar; and
 - (d) complete any other requirements established by the Registrar in accordance with Bylaw 14.2.
- 14.2 If the Registrar establishes additional requirements for the purpose of Bylaw 14.1(d), the Registrar must publish those requirements on the College website by March 1 of the year in which they apply.

CPD Completion

- 14.3 A Licensee who completes the CPD Requirements after November 30 but before January 31 must pay an administrative fee as set out in Schedule “_”.
- 14.4 A Licensee who completes the CPD Requirements after January 31 but before March 1 must pay an administrative fee as set out in Schedule “_”.
- 14.5 A Licensee who does not complete the CPD Requirements before March 1:
- (a) must pay an administrative fee as set out in Schedule “_”; and
 - (b) may not be eligible for Renewal of their License as set out in Bylaw 6.27 [cross reference to license eligibility standards].

Modification and Exemption

- 14.6 The Registrar may modify the CPD Requirements for a Licensee:
- (a) in their first year of licensure; or
 - (b) who was not licensed on March 1 of the year to which the CPD Requirements apply.

14.7 The Registrar may exempt an individual Licensee or a class of Licensees from completing some or of the CPD Requirements:

- (a) on such terms and conditions as the Registrar directs; and
- (b) consistent with any policy established by the Registrar.

Audit

14.8 The Registrar may audit a Licensee to verify the accuracy and truthfulness of a self-report provided by the Licensee under Bylaw 14.1(c).

14.9 If the Registrar has reasonable grounds to believe a Licensee has included a false or inaccurate statement, the Registrar may do one or more of the following:

- (a) require the Licensee to submit a corrective action plan for approval respecting any incomplete CPD Requirements;
- (b) recommend a Quality Assurance Assessment of the Licensee; and
- (c) make a Regulatory Complaint about the Licensee pursuant to section 119 of the Act.