



# Territorial Acknowledgement

The offices of the College of Health and Care Professionals of British Columbia are located on the ancestral and unceded territories of the Coast Salish Peoples — specifically, the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), S<sup>k</sup>wxwú7mesh (Squamish) and səliwətał (Tseil-Waututh) Nations — the lək<sup>w</sup>əŋən (Lekwungen) Peoples — represented today by the Songhees and x<sup>w</sup>sepsəm (Esquimalt) Nations — and the WSÁNEĆ (Saanich) Peoples — including the BOŔÉĆEN (Pauquachin), STÁ,UTW (Tsawout), WJOLEŁP (Tsartlip), and WŚÍŔEM (Tseycum) Nations.

As the College regulates the practice of multiple health-care professions across what is now commonly referred to as British Columbia, we acknowledge and honour all First Nations territories across these lands.

We are conscious of the privilege we hold that allows us to carry out our important work on these territories, where the First Peoples have maintained a special relationship with the lands and waters for thousands of years — since time immemorial — and where this relationship continues today.

## Board Meeting Minutes

November 27, 2025



# Minutes

Date: November 27, 2025

Time: 9:00 AM (virtual)

Meeting preparation time: 1 hour

Approved: March 9, 2026

**Knowledge Keeper:** Gary Johnston, Skwxwú7mesh

**Board members:** Allan Seckel (Chair), Jamie Hack, Jennifer Agnew (Vice Chair), John Meneghello, Joyce Kenoras, Mary O’Callaghan, Nathan Doidge, Olivier Yergeau, Russell Ebata, Sue Randhawa

**Regrets:** Debbie Ruggiero, Sarah Lalonde

**Staff:** Dianne Millette, CEO; Kathy Davidson, Executive Director, SGSA; Joanie Bouchard, Interim CRO & HPOA Lead; Catherine Cleary, Executive Assistant to the CEO/CRO

Items	Presented by
<b>Territorial Acknowledgement</b> <i>Reference material: Policy - Territorial Acknowledgement</i> Allan offered a Territorial Acknowledgement to recognize and honour the First Nations on whose territory the meeting took place.	Allan Seckel, Board Chair
<b>Opening and Welcome</b> Gary Johnston, Knowledge Keeper, provided Opening Remarks, welcomed participants, and shared comments to open the meeting in a good way.	Gary Johnston, Knowledge Keeper
<b>Intention Setting/Check In</b>	All participants



Items	Presented by
<p>Board members and staff introduced themselves, some sharing about the territories where they live and setting their intention for the meeting.</p>	
<p><b>Approval of the Agenda</b>  <i>Reference material: 2025-11-27 Board Meeting Agenda</i>  <b>2025-05-27 Resolution</b>            We, the Board, agree to proceed with the Agenda for November 27, 2025, as presented.  <b>CARRIED</b></p>	<p>Allan Seckel, Board Chair</p>
<p><b>Board member declarations of Conflict of Interest</b>            No conflicts were declared.</p>	<p>Allan Seckel, Board Chair</p>
<p><b>Approval of the Minutes of September 19, 2025</b>  <i>Reference material: Minutes of Open Meeting held September 19, 2025, Minutes of Closed Meeting held September 19, 2025</i>  <b>2025-05-28 Resolution</b>            We, the Board, agree that the minutes of September 19, 2025 reflect accurately the discussion and decisions made at that meeting.  <b>CARRIED</b></p>	<p>Allan Seckel, Board Chair</p>
<p><b>Registrar’s Report</b>  <i>Reference material: Registrar’s Report; Briefing Note: Registrar’s Report</i>            Dianne Millette presented an overview of the report and answered questions. A request was made to include additional high-level human resources information to provide insight into this area of operational focus.</p>	<p>Dianne Millette,            Registrar/CEO</p>
<p><b>Finance and Audit Committee</b>  <i>Reference materials: Financial Report of Management; Appendix A: Financial Results YTD Sept 30, 2025; Appendix</i></p>	<p>Nathan Doidge, FAC Chair</p>



Items	Presented by
<p><i>B Financial Position as at Sept 30, 2025; Appendix C Investments as at Sept 30, 2025 (Q2); Appendix D Compliance Report- Q2 2025-2026; Appendix # Proposed CHCPBC-OEBC Bridging Loan Agreement</i></p> <p><b>2025-05-29 Resolution</b></p> <p>We, the Board, UNDERSTAND that we are responsible, in accordance with Bylaw 3.16 to appoint a chartered professional accountant to be the auditor for the College.</p> <p>We therefore AGREE to reappoint Reid Hurst Nagy Inc. as the auditor for the College for an engagement beginning the fiscal year ended March 31, 2026.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>2025-05-30 Resolution</b></p> <p>We, the Board, UNDERSTAND that we are responsible for overseeing the College’s financial health and sustainability.</p> <p>We therefore AGREE to loan the Optometry Examining Board of Canada per the submitted CHCPBC/OEBC Bridging Loan Agreement.</p> <p style="text-align: right;"><b>CARRIED</b></p>	
<p><b>HPOA Decision-Making/Approval Process</b></p> <p><i>Reference material: HPOA Decision Making and Approvals; Briefing Note: HPOA Approvals and Decision Making</i></p> <p>Dianne shared an overview of the proposed approval process and answered questions. The Board agreed with the approach in principle and identified where rationale behind some choices made (particularly with respect to the authority granted to statutory committees) should be included at the time of approval (March 9, 2026).</p>	<p>Dianne Millette, Registrar/CEO</p>
<p><b>Review/discussion of HPOA DRAFT Bylaws</b></p> <p><i>Reference material: HPOA DRAFT Bylaws; Briefing Note: HPOA Bylaws</i></p> <p>Joanie summarized the briefing note and responded to questions. The Board requested an opportunity to come together with key staff to hear a high-level overview of key/important bylaws under the HPOA as they differ from</p>	<p>Joanie Bouchard, Interim CRO &amp; HPOA Lead</p>



Items	Presented by
<p>the HPA, and to ask any questions prior to the meeting where these will be approved (March 9, 2026).</p>	
<p><b>Appointment of Deputy Registrar</b>  <i>Reference material: Briefing Note: Appointment of Deputy Registrar</i></p> <p><b>2025-05-31 Resolution</b></p> <p>We, the Board RECOGNIZE the authority to appoint a Deputy Registrar of the College under HPA Section 21(1),            And we UNDERSTAND that the Registrar recommends the appointment of Joanie Bouchard,</p> <p>We therefore AGREE THAT Joanie Bouchard, Interim Chief Regulatory Officer, be appointed as Deputy Registrar effective immediately until April 1, 2026.</p> <p style="text-align: right;"><b>CARRIED</b></p>	<p>Allan Seckel, Board Chair</p>
<p><b>Authorization of Signing Officer</b>  <i>Reference material: Briefing Note: Signing Officer</i></p> <p><b>2025-05-32 Resolution</b></p> <p>We, the Board RECOGNIZE that we are responsible to establish a list of designated signatories for the College amend this list as required,</p> <p>We therefore AGREE THAT the list of designated signatories be amended to: Dianne Millette, Elise MacDonald, Alice Yu and Paul Cormier effective immediately.</p> <p style="text-align: right;"><b>CARRIED</b></p>	<p>Allan Seckel, Board Chair</p>
<p><b>Appointment of member to the Registration Committee</b>  <i>Reference material: Briefing Note: Appointment to the Registration Committee; Composition Matrix – Registration Committee; Composition Matrix – Inquiry Committee</i></p> <p><b>2025-05-33 Resolution</b></p> <p>We, the Board, RECOGNIZE that there is a need to increase the number of psychologist members on the RC</p>	<p>Allan Seckel, Board Chair</p>



Items	Presented by
<p>and that there are more psychologist members than needed on the IC,</p> <p>And we further RECOGNIZE that one of the psychologist members of the IC holds the competencies and is interested in appointment to the RC,</p> <p>And we UNDERSTAND that this appointment is being made without review and recommendation by the Governance Committee in this unique circumstance,</p> <p>We therefore AGREE that Roxalyn Boldt, psychologist, be appointed as a member of the CHCPBC Registration Committee effective November 27, 2025, for a term ending June 30, 2026, understanding that they will also resign from the CHCPBC Inquiry Committee.</p> <p style="text-align: right;"><b>CARRIED</b></p>	
<p><b>Next Meeting Dates</b></p> <ul style="list-style-type: none"> <li>• March 9, 2026 (virtual) – 2:30 PM - 4:00 PM</li> <li>• April 2, 2026 (in person)</li> </ul>	Allan Seckel, Board Chair
<p><b>Closing Remarks</b></p> <p>Gary closed the meeting by raising his hands to the Board for their good work and encouraged all to remember that winter is a time for rest and to take care of ourselves.</p>	Gary Johnston, Knowledge Keeper
<p><b>Closed Meeting (Criterion: Bylaw 2.32b)</b></p> <p>The following participants excused themselves during the Closed Board meeting: Gary Johnston, Knowledge Keeper; Joanie Bouchard.</p> <p>The Board proceeded to the Closed Meeting agenda items for the discussion related to Bylaw 2.32b.</p> <p>Separate minutes were recorded.</p>	Allan Seckel, Board Chair
The meeting concluded at approximately 10:55 a.m.	