6.0 Licensure

Classes of Licence

6.1 The following classes of Licence are established for each Designated Health Profession:

(a) Full Licence;

(b) Provisional Licence; and

(c) Temporary Licence.

6.2 The following classes of Licence are established in the Designated Health Profession of Psychology:

(a) Full School Psychology Licence;

(b) Provisional School Psychology Licence; and

(c) Temporary School Psychology Licence.

General Eligibility Standards for Full Licensure

6.3 An applicant for a Full Licence must submit to the Registrar:

(a) a completed Application for licensure in the form and manner required by the Registrar that, in addition to the applicant's Criminal Record Check Authorization as required under section 41(2)(b) of the Act, includes:

(i) credentials confirming that the applicant meets the Eligibility Standards specified in Bylaws 6.6 - 6.16 for, as applicable:

(A) a Full Licence in the Designated Health Profession for which the applicant is seeking licensure; or

(B) a Full Licence under Bylaw 6.2(a);

(ii) information or records, or both, confirming:

(A) the applicant's identity and legal name;

(B) the applicant's contact information, including a telephone number and email address;

(C) the applicant is of good character and will practise the Designated Health Profession for which the applicant is seeking licensure in an ethical manner;

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(D) the applicant's compliance with the applicable requirements for liability insurance or professional liability protection under Bylaw 9.12;

(E) the applicant's successful completion of one or more jurisprudence Examinations in the form and manner ordered by the Registrar;

(F) the applicant's successful completion of a course on cultural safety and humility, including Indigenous-specific and other anti-racism approaches, in the form and manner required by the Registrar;

(G) the applicant's English language proficiency to the standard required in the Language Proficiency Policy; and

(H) the applicant has received all mandatory vaccinations against transmissible illness required by or under an enactment other than these Bylaws;

(iii) in the case of an applicant who has practised a health profession in a jurisdiction outside Canada:

(A) information or records, in a form satisfactory to the Registrar, dated no more than 60 days prior to the date of the Application, from the Extrajurisdictional Regulator in each jurisdiction in which the applicant is or was, at any time, registered or licensed for the practice of a health profession, confirming that:

i. the applicant's authority to practice a health profession has not been revoked, suspended, limited, restricted, or subject to conditions in that jurisdiction at any time, or specifying particulars of any such revocation, suspension, limitation, restriction, or conditions;

ii. the applicant is not the subject of a current proceeding, including any Investigation, inquiry, review or appeal, that could result in the applicant's authority to practice a health profession being revoked, suspended, limited, restricted, or subject to conditions in that jurisdiction, or specifying particulars of any such current proceeding; and

iii. no proceeding of the type described in subparagraph 6.3(a)(iii)(A)(ii) was initiated or completed because the applicant voluntarily relinquished their authority to practice a health profession;

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(B) information or records, or both, dated no more than 60 days prior to the date of the Application and in a form satisfactory to the Registrar that:

i. are comparable to a Criminal Record Check; or

ii. in the event the Registrar is satisfied the applicant is unable to obtain such information or records, consist of a sworn statement attesting to the applicant's criminal record in the jurisdiction;

(iv) payment of:

(A) any outstanding amount owed or owing by the applicant to the College, including without limitation any amount accrued or accruing to a Former Regulatory College prior to its amalgamation into the College; and

(B) the Licence Fees specified in Schedule "2"; and

(b) any additional information or records the Registrar requests or orders the applicant to provide.

6.4 For the purposes of determining the date of an applicant's Application for licensure in these Bylaws, an Application is deemed completed when all requirements applicable to the applicant in Bylaw 6.3 are met by the applicant.

6.5 Despite Bylaw 6.3, and except as specified in Bylaw 6.5.1, an applicant is eligible to be issued a Full Licence, if the applicant:

(a) holds:

(i) a registration or licensure in another Canadian jurisdiction that:

(A) is the equivalent of holding, as applicable, a Full Licence in Good Standing in the Designated Health Profession in which the applicant is seeking licensure or a Full Licence under Bylaw 6.2(a); and

(B) is not subject to any practice restrictions, limits, or conditions in the other jurisdiction; or

(ii) a registration or licensure in a jurisdiction outside Canada that:

(A) in the opinion of the Licence Committee, was granted or issued further to Eligibility Standards substantially equivalent to the Eligibility Standards for, as applicable, a Full Licence in the Designated Health Profession in which the applicant is seeking licensure or a Full Licence under Bylaw 6.2(a); and

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(B) is not subject to any practice restrictions, limits or conditions in the other jurisdiction; and

(b) submits to the Registrar a completed Application for licensure in the form and manner required by the Registrar that, in addition to the applicant's Criminal Record Check Authorization as required under section 41(2)(b) of the Act, includes the items required in Bylaw 6.3(a)(ii)(A) to (F) and (H), (iii) and (b), and if the applicant's Extrajurisdictional Regulator did not require English language proficiency, Bylaw 6.3(1)(a)(ii)(G).

6.5.1 An applicant holding an active practice permit as a registered psychologist in good standing issued by the College of Alberta Psychologists is only eligible to be issued a Full Licence if the applicant:

(a) submits a completed Application for licensure in the form and manner required by the Registrar that includes:

(i) information or records, or both, confirming successful completion of a pre-doctoral internship program recognized in Schedule "5";

(ii) information or records, or both, confirming satisfactory completion of the College of Alberta Psychologists' requirements for declaring formal assessment as a professional activity; or

(iii) confirmation of compliance with the requirements of Bylaw 6.5.2; and

(b) is not subject to any practice restrictions, limits or conditions in Alberta.

6.5.2 An applicant who holds an active practice permit in good standing issued by the College of Alberta Psychologists but is unable to satisfy requirements in Bylaw 6.5.1(a)(i) or 6.5.1(a)(ii) must obtain a Provisional Licence in Psychology and complete all applicable requirements as set out in Schedule "8".

Specific Eligibility Standards - Full Licence: Audiology

6.6 For the purposes of Bylaw 6.3(a)(i), the Eligibility Standards for a Full Licence: Audiology are successful completion of:

(a) no more than three years prior to the date of the applicant's Application for licensure, at least a master's degree from a Recognized Education Program in audiology listed in Schedule "5"; and

(b) the Examination for licensure specified in Schedule "6".

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Specific Eligibility Standards - Full Licence: Dietetics

6.7 For the purposes of Bylaw 6.3(a)(i), the Eligibility Standards for a Full Licence: Dietetics are successful completion of:

(a) a Recognized Education Program in dietetics listed in Schedule "5";

(b) a program of practical training specified in Schedule "5"; and

(c) no more than three years prior to the date of the applicant's Application for licensure, the Examination for licensure as specified in Schedule "6".

Specific Eligibility Standards - Full Licence: Hearing Instrument Dispensing

6.8 For the purposes of section 6.3(a)(i), the Eligibility Standards for a Full Licence: Hearing Instrument Dispensing are successful completion of:

(a) no more than three years prior to the date of the applicant's Application for licensure:

(i) at least a diploma course from a Recognized Education Program in hearing instrument dispensing specified Schedule "5"; or

(ii) at least a master's degree from one of the Recognized Education Programs in audiology listed in Schedule "5";

(b) a program of practical training according to the requirements and process specified in Schedule "7"; and

(c) the Examinations for licensure specified in Schedule "6".

6.9 If an applicant is applying for a Full Licence: Hearing Instrument Dispensing based on successful completion of a degree specified in Bylaw 6.8(a)(ii), the applicant must also successfully complete hearing instrument dispensing coursework and clinical practicum components that meet or exceed the criteria for an Equivalency Determination in respect of hearing instrument dispensing specified in Schedule "8".

Specific Eligibility Standards - Full Licence: Occupational Therapy

6.10 For the purposes of Bylaw 6.3(a)(i), the Eligibility Standards for a Full Licence: Occupational Therapy are successful completion of

(a) no more than 18 months prior to the date of the applicant's Application for licensure:

(i) a Recognized Education Program in occupational therapy listed in Schedule "5"; and

(ii) a program of practical training as specified in Schedule "5"; and

(b) the Examination for licensure specified in Schedule “6”.

Specific Eligibility Standards - Full Licence: Opticianry

6.11 For the purposes of Bylaw 6.3(a)(i), the Eligibility Standards for a Full Licence: Opticianry are successful completion, no more than three years prior to the date of the applicant’s Application for licensure, of:

(a) a Recognized Education Program in opticianry listed in Schedule “5”; and

(b) the Examination for licensure specified in Schedule “6”.

Specific Eligibility Standards - Full Licence: Optometry

6.12 For the purposes of Bylaw 6.3(a)(i), the Eligibility Standards for a Full Licence: Optometry are successful completion of:

(a) a Recognized Education Program in optometry listed in Schedule “5”; and

(b) the Examination for licensure specified in Schedule “6”.

Specific Eligibility Standards - Full Licence: Physical Therapy

6.13 For the purposes of Bylaw 6.3(a)(i), the Eligibility Standards for a Full Licence: Physical Therapy are successful completion of:

(a) a Recognized Education Program in physical therapy listed in Schedule “5”; and

(b) no more than five years prior to the date of the applicant’s Application for licensure, an Examination for licensure specified in Schedule “6”.

Specific Eligibility Standards - Full Licence: Psychology

6.14 For the purposes of Bylaw 6.3(a)(i), the Eligibility Standards for a Full Licence: Psychology are successful completion of:

(a) a Rrecognized Eeducation Pprogram in psychology listed in Schedule “5”;

(b) a program of practical training according to the requirements and process specified in Schedule “5”; and

(c) the Examinations for licensure specified in Schedule “6”.

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Specific Eligibility Standards - Full School Psychology Licence

6.15 For the purposes of Bylaw 6.3(a)(i), the Eligibility Standards for a Full School Psychology Licence are successful completion of:

(a) a ~~degree in psychology recognized by the Licence Committee according to the requirements specified~~ Recognized Education Program in school psychology listed in Schedule "~~8~~5";

(b) a program of practical training in school psychology ~~according to the requirements and process~~ specified in Schedule "~~8~~5"; and

(c) the Examinations for licensure specified in Schedule "6".

Specific Eligibility Standards - Full Licence: Speech-Language Pathology

6.16 For the purposes of Bylaw 6.3(a)(i), the Eligibility Standards for a Full Licence: Speech-Language Pathology Licence are successful completion of:

(a) no more than three years prior to the date of the applicant's Application for licensure, at least a master's degree from a Recognized Education Program in speech-language pathology listed in Schedule "5"; and

(b) the Examination for licensure specified in Schedule "6".

Licensure Examinations and Assessments

6.17 Examinations and assessments conducted by the College for the purposes of licensure must be prepared by or under the direction of, or be approved by, the Licence Committee.

6.18 In advance of a licensure Examination or assessment conducted by the College, the Registrar must:

(a) determine the time and place for the holdings of the Examination or assessment;

(b) designate the Person(s) who will administer the Examination or assessment; and

(c) determine the procedures for the Examination or assessment.

6.19 Following a licensure Examination or assessment conducted by the College, the Registrar must:

(a) review the results of the Examination or assessment for each applicant and make a determination as to whether the applicant successfully completed the Examination or assessment; and

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(b) notify the applicant of the results of the Examination or assessment in writing as soon as is practicable.

6.20 When a Person administering an Examination or assessment conducted by the College has reason to believe that an applicant has engaged in improper conduct during the Examination or assessment, that Person must make a report to the Registrar.

6.21 Following receipt of a report under Bylaw 6.20, the Registrar may take one or more of the following actions:

(a) pass the applicant;

(b) fail the applicant;

(c) require the applicant to re-write the Examination or retake the assessment; and

(d) disqualify the applicant from participating in a further Examination or assessment for a specified period.

6.22 If the Registrar takes action under Bylaw 6.21(b), (c) or (d), they must provide the applicant with written reasons for their decision.

Equivalency Determination - General

6.23 If an applicant for a Full Licence does not meet an Eligibility Standard specified in Bylaws 6.6 to 6.16 that the applicant must meet, the applicant must provide any information or records requested or ordered by the Registrar to enable the Licence Committee to undertake an Equivalency Determination respecting one or both of the following:

(a) the applicant's education; and

(b) the applicant's knowledge, skills, ability and judgement.

6.24 If an applicant for a Full Licence is applying based on licensure or registration in a jurisdiction outside Canada, the applicant must provide any information or records requested by the Registrar to enable the Licence Committee to undertake an Equivalency Determination respecting the Eligibility Standards further to which that extrajurisdictional licensure or registration was granted.

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Equivalency Determination - Education

6.25 If an applicant for a Full Licence has not successfully completed a Recognized Education Program specified in Schedule "5" required to obtain the Full Licence for which the applicant is applying, the applicant must:

(a) if applying for a Full Licence in the Designated Health Profession of Occupational Therapy, Opticianry, Optometry, or Physical Therapy, provide the Registrar with a report from the applicable Educational Evaluation Organization specified in Part 1 of Schedule "4" which:

(i) verifies the applicant's identity and education, including, if necessary, the credentials evidencing that education; and

(ii) evaluates the substantial equivalence of the applicant's education to successful completion of a Recognized Education Program specified in Schedule "5".

(b) if applying for a Full Licence in any other Designated Health Profession:

(i) provide the Registrar with a report from a verification organization specified in Part 2 of Schedule "4" which verifies the applicant's identity and education, including, if necessary, the credentials evidencing that education; and

(ii) provide any other information and records requested by the Licence Committee for an evaluation of the applicant's education.

6.26 In conducting an Equivalency Determination of the education of an applicant for a Full Licence, the Licence Committee:

(a) must consider any process or criteria specified in Schedule "8" for an Equivalency Determination of the applicant's education in relation to the class of Licence for which the applicant is applying; and

(b) may consider any of the following:

(i) all or any part of a report from an Education Evaluation Organization;

(ii) any information or records provided by the applicant under Bylaws 6.23-6.25;

(iii) whether the applicant has successfully completed a government-approved or government-authorized education program; and

(iv) in relation to an education program for which the applicant has provided information or records:

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(A) whether the program provides publicly-available criteria for admission and outcome data describing key information about graduates;

(B) whether the faculty teaching the program primarily consists of professionals licensed or registered to practice the Designated Health Profession for which the applicant is seeking licensure;

(C) whether the expressed purpose of the program is to educate and train students in the practice of the Designated Health Profession for which the applicant is seeking licensure;

(D) whether the program provides broad training in the practice of the Designated Health Profession for which the applicant is seeking licensure and the core competencies of that profession; and

(E) whether the program includes clinical experience.

Equivalency Determination - Knowledge, Skills, Ability and Judgement

6.27 For purposes of an Equivalency Determination in relation to the knowledge, skills, ability and judgement of an applicant for a Full Licence:

(a) the applicant may provide any information and records the applicant considers relevant to an Equivalency Determination of the applicant's knowledge, skills, ability, and judgement, including, if available, a report from an Education Evaluation Organization in relation to the substantial equivalence of all or any part of the applicant's education, training or practice experience;

(b) the Licence Committee may retain practice advisors and other Persons with subject matter knowledge to assist it; and

(c) the Licence Committee may require the applicant to take additional steps, including but not limited to one or more of the following:

(i) participating in an interview to assess the extent and currency of the applicant's credentials, experience, knowledge, clinical skills, abilities and judgement; or

(ii) completing an Examination or assessment of the applicant's knowledge and clinical skills.

6.28 In conducting an Equivalency Determination of the knowledge, skills, ability and judgement of an applicant for a Full Licence, the Licence Committee may rely on a report from Education Evaluation Organization that has evaluated the

substantial equivalence of the applicant's education, training or practice experience.

6.29 If, in conducting an Equivalency Determination of the knowledge, skills, ability and judgement of an applicant for a Full Licence, the Licence Committee does not rely on a report from an Education Evaluation Organization under Bylaw 6.28, the Licence Committee:

(a) must consider any process or criteria specified in Schedule "8" for an Equivalency Determination of the applicant's knowledge, skills, ability and judgement in relation to the class of Licence for which the applicant is applying; and

(b) may consider any or all of the following:

(i) any information or records provided by the applicant, including any additional information and records provided by the applicant further to a request or order by the Registrar under Bylaw 6.23;

(ii) all or any part of a report from an Education Evaluation Organization on which it did not rely under Bylaw 6.28;

(iii) any information or records obtained under Bylaw 6.27(b) or (c);

(iv) whether the applicant successfully completed training from a government-approved or government-authorized education or training program in the practice of the Designated Health Profession in which the applicant is seeking licensure;

(v) the applicant's past practice of the Designated Health Profession in which the applicant is seeking licensure, including:

(A) whether the applicant is or was licensed or registered to practise the Designated Health Profession in Canada or a jurisdiction outside Canada;

(B) the nature, scope and currency of the applicant's practice of the Designated Health Profession;

(C) any limitations or conditions on the applicant's ability to practise the Designated Health Profession; and

(D) the differences, if any, between how the applicant practises or has practised the profession in another jurisdiction and the practice of the Designated Health Profession in British Columbia; and

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(vi) the extent and nature of the applicant's teaching experience, if any, in relation to the Designated Health Profession in which the applicant is seeking licensure.

Review of Licensing Programs

6.30 The Licence Committee must periodically review Bylaws 6.31 – 6.33 and the College's policies and procedures respecting licensing to identify any prohibitions, requirements, limits and conditions imposed on extrajurisdictional applicants that do not substantially lower the risk of harm to the public.

6.31 For the purposes of conducting a review under Bylaw 6.30, and with approval of the Registrar, the Licence Committee may retain assistance from appropriate Persons or organizations and may consult with external parties.

6.32 In conducting a review under Bylaw 6.30, the Licence Committee may consider whether the general types of prohibitions, requirements, limits, and conditions imposed on extrajurisdictional applicants:

(a) are rationally connected to the objective of protecting the public from harm;

(b) are proportionate to the objective of protecting the public from harm;

(c) have beneficial effects in terms of minimizing risk to the public that outweigh the impact on extrajurisdictional applicants; and

(d) support and enable extrajurisdictional applicants to practise in accordance with the guiding principles of the Act, particularly with respect to Indigenous-specific racism and anti-racism, and with respect to non- and anti-discriminatory practice more generally.

6.33 If the Licence Committee identifies any prohibitions, requirements, limits or conditions imposed on extrajurisdictional applicants that do not substantially lower the risk of harm to the public following a review under Bylaw 6.32, the chair of the Licence Committee must notify the Registrar and the Board in writing as soon as practicable after the review.

Provisional Licensure

6.34 The Licence Committee may direct the Registrar to issue a Provisional Licence to an applicant who applied for a Full Licence, if:

(a) the purpose of the applicant's provisional licensure is to enable:

(i) the Licence Committee to conduct an Equivalency Determination of the applicant's education or the applicant's knowledge, skills, abilities and judgement; or

(ii) the applicant to complete any Examinations, education or upgrading of knowledge, skills and abilities required in order to be eligible for a Full Licence, including any applicable requirements set out in Schedule "8"; or

(iii) both; and

(b) the Licence Committee is satisfied that, when subject to such limits or conditions as the Licence Committee may impose under section 52(2) of the Act, the applicant is Fit to Practise the Designated Health Profession in which the applicant is seeking full licensure.

6.35 Despite Bylaw 6.34, the Licence Committee may only direct the Registrar to issue a Provisional Licence to an applicant who applied for a Full Licence under Bylaw 6.3 if the applicant:

(a) does not meet the requirement in Bylaw 6.3(a)(i), but does meet the requirements in Bylaws 6.3(a)(ii) to (iv) and (b), as applicable; and

(b) has never failed any Examination more than one time.

6.36 Subject to the direction of the Licence Committee under Bylaw 6.34, the Registrar may issue a Provisional Licence:

(a) for a term that does not exceed one year, inclusive of the renewal in paragraph (c) below;

(b) that expires at midnight at the end of the March 31 date immediately following the date it was issued; and

(c) that may be renewed prior to the March 31 expiry date for the period remaining in the one-year term.

6.37 Despite Bylaw 6.36, a Provisional Licensee may apply to the Registrar for a one-time extension:

(a) prior to the expiration of the Provisional Licence one-year term;

(b) in the form required by the Registrar; and

(c) for a maximum duration of six months.

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6.38 A Provisional Licence expires:

(a) if the provisional Licensee fails any Examination for a second time, on the day that is fourteen (14) days after the provisional Licensee learns of the second failing result;

(b) if the Registrar issues a Full Licence to the provisional Licensee;

(c) if the Licence Committee makes an Adverse Application Decision under section 53 of the Act in relation to the provisional Licensee's Application for full licensure;

(d) at the end of the period for which it was issued under Bylaw 6.36; or

(e) if an extension is granted under Bylaw 6.37, at the end of the extension period.

6.39 A provisional Licensee must give notice to the Registrar under section 76(2)(b) of the Act, if:

(a) the provisional Licensee fails any Examination for a second time;

(b) the Licensee's Provisional Licence is not being used for the purpose specified in Bylaw 6.34(a); or

(c) the Licensee is not Fit to Practise even when subject to such limits or conditions as the Licence Committee imposed under section 52(2) of the Act.

6.40 A notice required under Bylaw 6.39 must be given within seven (7) days.

Temporary Licensure

6.41 An applicant for a Temporary Licence must submit to the Registrar:

(a) an Application for a Temporary Licence in the form and manner specified by the Registrar that, in addition to the applicant's Criminal Record Check Authorization as required under section 41(2)(b) of the Act; includes

(i) information or records, or both, confirming the applicant holds licensure or registration in another jurisdiction that:

(A) is equivalent to a Full Licence in the Designated Health Profession; and

(B) is not subject to any practice restrictions, limits or conditions; and

(ii) the items required in Bylaw 6.3(a)(ii)(A) to (D), (iii)(B), (iv), and (b); and

(b) any additional information or records the Registrar requests or orders the applicant to provide.

6.42 The Registrar may issue a Temporary Licence in any Designated Health Profession for a period that does not exceed 30 days.

6.43 Despite Bylaw 6.42, the Registrar may issue a Temporary Licence in the Designated Health Profession of Psychology for a period that does not exceed six months if the purpose of the Licence is to allow the applicant to provide continuity of care to a Patient who:

(a) has been treated by the applicant in the jurisdiction specified in Bylaw 6.41(a)(i); and

(b) is now residing in British Columbia.

Application to Vary Limits or Conditions on Licence

6.44 A Licensee applying to vary limits or conditions on the Licensee's Licence must submit to the Registrar a completed Application to vary limits or conditions in the form and manner specified by the Registrar and any information or records the Registrar requests or orders the Licensee to provide.

Transfer to Different Class

6.45 A Licensee applying to transfer to a different class of Licence must submit to the Registrar:

(a) a completed Application to transfer classes in the form and manner specified by the Registrar that includes:

(i) credentials confirming that the applicant meets the Eligibility Standards specified in Bylaws 6.6 - 6.16 for the class of Licence to which the Licensee is applying to transfer; and

(ii) payment of the transfer Fees specified in Schedule "2"; and

(b) any additional information or records the Registrar requests or orders the Licensee to provide.

Renewal of Full Licence

6.46 A Full Licence expires at midnight at the end of the March 31 immediately following the date it was issued or last renewed.

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Full Licence Renewal Notice

6.47 On or before February 1 of each year, the Registrar must notify each full Licensee of the process for Licence renewal and the consequences of failing to renew.

Renewal Requirements for Full Licence

6.48 On or before the expiration date specified in Bylaw 6.46, a Licensee applying for renewal of a Full Licence must submit to the Registrar:

(a) a completed Application for renewal in the form and manner specified by the Registrar that includes:

(i) a completed declaration in the form and manner specified by the Registrar, attesting to the Licensee's compliance with the Act, the Regulations and these Bylaws, and any limits, conditions or terms on the Licensee's Licence;

(ii) evidence of completion of all applicable CPD requirements;

(iii) a Criminal Record Check Authorization if the Licensee's previous Criminal Record Check Authorization was submitted to the Registrar more than four years before the date of the application for renewal;

(iv) information or records, or both, confirming compliance with the applicable requirements for professional liability protection or professional liability insurance under Bylaw 9.12; and

(v) payment of:

(A) any outstanding amount owed or owing by the Licensee to the College, including without limitation any amount owed or owing to a Former Regulatory College prior to its amalgamation into the College; and

(B) the renewal Fees specified in Schedule "2"; and

(b) any additional information or records the Registrar requests or orders the Licensee to provide.

Renewal Requirements for Provisional Licence

6.49 If the term of a Provisional Licence issued under Bylaw 6.36 extends past March 31, a Licensee applying for its renewal must submit to the Registrar:

(a) a completed Application for renewal in the form and manner specified by the Registrar that includes:

(i) a completed declaration in the form and manner specified by the Registrar, attesting to the Licensee's compliance with the Act, the Regulations and these Bylaws, and any limits, conditions or terms on the Licensee's Licence;

(ii) information or records, or both, confirming compliance with the applicable requirements for professional liability protection or professional liability insurance under Bylaw 9.12; and

(iii) payment of:

(A) any outstanding amount owed or owing by the Licensee to the College, including without limitation any amount owed or owing to a Former Regulatory College prior to its amalgamation into the College; and

(B) the renewal Fees specified in Schedule "2"; and

(b) any additional information or records the Registrar requests or orders the Licensee to provide.

Reinstatement Within 30 days of a Failure to Renew

6.50 Subject to Bylaw 6.51, a Former Licensee whose Licence expired under Bylaw 6.46, may apply for reinstatement of that Licence submitting to the Registrar:

(a) a completed Application for reinstatement in the form and manner specified by the Registrar that, in addition to the applicant's Criminal Record Check Authorization as required under section 41(2)(b) of the Act, includes:

(i) a completed declaration in the form and manner specified by the Registrar, attesting that the Former Licensee will comply with the Act, the Regulations and these Bylaws, and any limits, conditions or terms on the Licensee's Licence;

(ii) information or records, or both, confirming compliance with the applicable requirements for professional liability protection or professional liability insurance under Bylaw 9.12; and

(iii) payment of:

(A) any outstanding amount owed or owing by the Former Licensee to the College, including without limitation any amount owed or owing to a Former Regulatory College prior to its amalgamation into the College; and

(B) the renewal Fees and late renewal Fees specified in Schedule "2"; and

(b) any additional information or records the Registrar requests or orders the Former Licensee to provide.

6.51 A Former Licensee must submit an Application for reinstatement under Bylaw 6.50 on or before April 30 following the expiration of the Former Licensee's Licence under Bylaw 6.46.

Reinstatement After 30 Days

6.52 Subject to Bylaw 6.53, a Former Licensee may apply for reinstatement after the April 30 deadline specified in Bylaw 6.51 by submitting to the Registrar:

(a) a completed Application for reinstatement in the form and manner specified by the Registrar that, in addition to the applicant's Criminal Record Check Authorization as required under section 41(2)(b) of the Act, includes:

(i) a completed declaration in the form and manner specified by the Registrar, attesting that the Former Licensee will comply with the Act, the Regulations and these Bylaws, and any limits, conditions or terms on the Licensee's Licence;

(ii) information or records, or both, confirming compliance with the applicable requirements for professional liability protection or professional liability insurance under Bylaw 9.12; and

(iii) in the case of an applicant who has practiced a health profession in a jurisdiction outside British Columbia:

(A) information or records, in a form satisfactory to the Registrar, dated no more than 60 days prior to the date of the Application, from the Extrajurisdictional Regulator in each jurisdiction in which the applicant is or was, at any time, registered or licensed for the practice of a health profession, confirming that:

i. the applicant's authority to practice a health profession has not been revoked, suspended, limited, restricted, or subject to conditions in that jurisdiction at any time, or specifying particulars of any such revocation, suspension, limitation, restriction, or conditions;

ii. the applicant is not the subject of a current proceeding, including any Investigation, inquiry, review or appeal, that could result in the applicant's authority to practice a health profession being revoked, suspended, limited,

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restricted, or subject to conditions in that jurisdiction, or specifying particulars of any such current proceeding; and

iii. no proceeding of the type described in subparagraph 6.52(a)(iii)(A)(ii) was initiated or completed because the applicant voluntarily relinquished their authority to practice a health profession;

(B) information or records, or both, dated no more than 60 days prior to the date of the Application and in a form satisfactory to the Registrar that:

i. are comparable to a Criminal Record Check; or

ii. in the event the Registrar is satisfied the applicant is unable to obtain such information or records, consist of a sworn statement attesting to the applicant's criminal record in the jurisdiction;

(iv) payment of:

(A) any outstanding amount owed or owing by the applicant to the College, including without limitation any amount accrued or accruing to a Former Regulatory College prior to its amalgamation into the College; and

(B) the Licence Fees specified in Schedule "2"; and

(b) any additional information or records the Registrar requests or orders the applicant to provide.

6.53 A Former Licensee must submit an Application for reinstatement under Bylaw 6.52 within three years of the date on which the Former Licensee was last a Licensee or registrant of the College.

Reinstatement – General

6.54 The Registrar may only reinstate a Full Licence under Bylaws 6.50 and 6.51 or 6.52 and 6.53 as follows:

(a) in the same Designated Health Profession as the Former Licensee's last Licence or registration;

(b) in the same class or an equivalent class as the Former Licensee's last Licence or registration; and

(c) subject to section 52(2) of the Act, with the same limits and conditions as applied to the Former Licensee's last Licence or registration.

Registrar Authorized to Issue, Vary Renew and Reinstate Licences

6.55 The Registrar is authorized to act under section 43 of the Act.

Authority to Investigate Before Decision

6.56 After receiving a Licence Application, in addition to any orders made under section 42 of the Act, the Registrar may investigate matters relevant to the Application.

6.57 Before making a decision with respect to a Licence Application, the Licence Committee may direct the Registrar to investigate matters relevant to the Application under Bylaw 6.56.

Notice of Adverse Application Decision by Registrar

6.58 Where the Registrar provides written notice of an Adverse Application Decision and reasons, the Registrar must notify the applicant or Licensee of the right to apply for Reconsideration of the Adverse Application Decision.

Reconsideration Hearing Process

6.59 The hearing of a Reconsideration of an Adverse Application Decision under section 382(6)(a) of the Act will be a hearing based on written submissions unless the Registrar determines there are exceptional circumstances requiring a different form of hearing.

6.60 The Registrar must deliver a written Reconsideration decision with reasons to the applicant or Licensee as soon as practicable.

Duty to Report Changes in Information

6.61 An applicant for licensure must notify the Registrar within seven (7) days of any change that impacts the information or responses that the applicant has submitted to the Registrar or the Licence Committee in the course of the applicant's Application for licensure including, without limitation, changes in the applicant's name, mailing address, contact information, telephone number or email address.

Duty to Report Criminal Charges and Disciplinary Proceedings

6.62 An applicant for licensure who is charged with an offence under a federal, provincial, or territorial statute in Canada, or an equivalent offence in a foreign

jurisdiction, must provide written notice to the Registrar specifying the particulars of the charge within seven (7) days of the charge.

6.63 No notification is required under Bylaw 6.62 with respect to a ticket as defined in the *Contraventions Act,* S.C. 1992, c. 47 or a violation ticket as defined in the *Offence Act*, R.S.B.C. 1996, c. 338.

6.64 An applicant for licensure who becomes the subject of a proceeding, including any investigation, inquiry, review or appeal, in any jurisdiction that could result in the applicant's entitlement to practice a health profession being revoked, suspended, limited, restricted or made subject to conditions must:

(a) no later than seven (7) days after becoming aware of the proceeding, provide written notice to the Registrar specifying the particulars of the proceeding; and

(b) subsequent to any notice under subparagraph (a), provide such other information as the Registrar may request or order.

Revocation of a Licence

6.65 The Registrar must revoke a Licensee's Licence on receipt of:

(a) confirmation of the Licensee's death; or

(b) a request in writing from the Licensee to revoke the Licence.

6.66 After revoking a Licence under Bylaw 6.65, the Registrar must give the Licence Committee notice of the revocation and the reasons for the revocation.

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